



Fire Chief Tim Adler
Public Safety Director

Adam Robarge, CCTP
Deputy EMS Chief

Ambulance Commission

Meeting Minutes: August 12, 2021

Date/Location of Meeting: August 12, 2021, Northside Fire Station

Members in Attendance: Brede Sorenson, Joyce Stenklyft, Barb Cram, Wayne Kling, Jerry Steele, Richard Yarrington.

Members Absent: Rick Murray

Others Present: Public Safety Director Tim Adler, Deputy EMS Chief Adam Robarge

Meeting called to order at 5:00 PM

- **Approve Minutes:** Motion made by Richard Yarrington, second by Jerry Steele to approve **May 27, 2021** meeting minutes as presented. Motion carried.
- **Persons Desiring to be Heard:** None.
- **Director's Report:**
 - Monthly statistics and invoices presented for June 2021.
 - **See Attached Director's Report.**
 - Update on staff status.
 - Lisa Hart turned in her resignation from her full-time position effective in the begging of September. Will stay on as part-time.
 - Posted to fill Lisa's position as well as the last of the three new full-time positions approved at the end of last year.
 - Transition to Critical Care Transport Service.
 - Operational plan, protocols submitted to the state for their review and approval. Waiting 60 business days. Should hear back in the middle to end of September.
 - Other
 - Deputy EMS Chief Robarge gave updates on transfers, call volume, gains and losses.
 - Motion made by Barb Cram, second by Wayne Kling to approve the Director's Report. Motion carried.
- **Land / Building Update:**
 - Still in the process of determining a site and testing. Still moving forward.
- **Apparatus Update:**



- Several minor maintenance issues with all four ambulances. Performed 100,000 miles maintenance on 269.
- Still waiting on purchasing the two vehicles from the Sheriff's Department. Waiting on the Sheriff's Department to get their new vehicles before we can purchase their old ones.
- Discussion on plans for ambulances going into the new year. Purchasing new ambulance verses remounting current ambulances.
 - Discussion on gas vs diesel and what milage we can expect to put on the current ambulances.
 - Discussion on the remounting process verses purchasing a new ambulance or doing both:
 - As of right now, remounting will take nine months due to the back order of chassis. Once new chassis is received and old truck is there, the process takes three months.
 - Having a ambulance out of service for that length of time would put stress on the service without adding a new vehicle.
- Motion made by Richard Yarrington to budget for a new ambulance in 2022, second by Jerry Steele. Motion carried.
- **Items for Discussion for Annual Meeting**
 - Commission discussed items for discussion at the annual meeting including an increase in the townships per cap fees.
 - Commission recommends raising the per cap by \$2.50 (two dollars and 50 cents).
 - Motion made by Richard Yarrington to raise per cap for township fee by \$2.50, second by Barb Cram. Motion carried.
- **Discussion on Gundersen Tri-State Ambulance Future Business Plan**
 - Deputy EMS Chief presented information from a meeting he and Public Safety Director Adler had with Tom Tornstrom, Administrative Director, Gundersen Tri-State Ambulance.
 - Mr. Tornstrom presented Gundersen Tri-State Ambulance's plans to open three satellite stations, including a station in Tomah.
 - The reason for these stations would be to serve their outlying hospitals of Gundersen Moundview (Adams/Friendship) and Gundersen St. Joseph's Hillsboro.
 - Mr. Tornstrom indicated they did not want to handle 911 calls for service and did not expect to take any transfers from Tomah Health away from Tomah Ambulance.
 - Would like to have an ambulance in Tomah by the end of the year.
- **Other Such Matters by Commission Members:**
 - None.
- **Adjourned:** Motion made Rich Yarrington, second by Wayne Kling to adjourn the meeting. Motion carried.

Meeting adjourned at 6:55 PM

Minutes Taken By: Joyce Stenklyft

Minutes Typed By: Deputy EMS Chief Adam Robarge

Respectfully Submitted

Public Safety Director Tim Adler