



Fire Chief Tim Adler
Public Safety Director

Adam Robarge, CCTP
Deputy EMS Chief

Ambulance Commission

Meeting Minutes: December 07, 2021

Date/Location of Meeting: December 07, 2021, Northside Fire Station

Members in Attendance: Joyce Stenklyft, Jerry Steele, Richard Yarrington, Rick Murray.

Members Absent: Brede Sorenson, Wayne Kling, Barb Cram.

Others Present: Public Safety Director Tim Adler, Deputy EMS Chief Adam Robarge.

Meeting called to order at 5:01 PM

- **Approve Minutes:** Motion made by Richard Yarrington, second by Joyce Stenklyft to approve the **August 26, 2021** meeting minutes as presented. Motion carried.
- **Persons Desiring to be Heard:** None.
- **Director's Report:**
 - Monthly statistics and invoices presented for October 2021.
 - **See Attached Director's Report.**
 - Discussed combining some of the categories, i.e. Medicare and Medicaid information on the monthly report to simplify the statistics.
 - Vehicle Update
 - 266 struck a deer while on a Critical Care transport to Green Bay. The ambulance was drivable and was able to continue the transport. Scheduled to be repaired on December 13, 2021, at Hesgard Collision Center.
 - 269 had the window blow out on the interstate while returning from a call. Occurred on a Friday night. Auto Glass of Sparta was able to order and replace the window the next day.
 - Ordered a 2022 GMC Sierra through Larkins to replace the fly car, which struck a deer in May 2021.
 - Vehicle cost approximately \$37,000.
 - Will be equipped with all emergency equipment including radio, lights, and medical equipment from the prior fly car.
 - Additional equipment includes a brush guard, rack in the back window for exterior emergency lighting, and secure gear storage system in the back of the truck to store medical equipment.
 - Motion made by Rick Murray, second by Richard Yarrington to approve the Director's Report. Motion carried.



- **Discussion and Action on Interfacility Transfer Stipend Pay:**
 - Discussion and action taken on interfacility transfer stipend pay for Deputy EMS Chief Adam Robarge/salaried employees to take interfacility transfers when no other paramedic is available.
 - Motion made by Rick Murray, second by Richard Yarrington to move forward to the City Council the stipend pay. Motion carried
- **Discussion and Action on TAAS portion of the City Payroll Clerk Wages:**
 - Payroll Clerk does payroll for all city departments.
 - City is requesting the ambulance service to pay 25% of the Payroll Clerks wages.
 - Motion made by Richard Yarrington, second by Rick Murray that the Ambulance Commission recommends 20% be presented to the City Council. Motion carried.
- **Discussion and Action on Town of Finley Contract:**
 - The Township of Finley (Juneau County) reached out to Tomah Area Ambulance Service to provide service to their township.
 - Response time would be around 45 minutes to some areas.
 - Motion made by Richard Yarrington, second by Rick Murray for Public Safety Director Adler to reach out to the City Attorney to see what kind of contract could be worked out with Township of Finley to see if it benefits to move forward and for Chief Adler to be authorized to make the decision if it can be worked out. Motion carried.
- **Other Such Matters by Commission Members:**
 - None.
- **Building Update:**
 - Moving forward day by day with meetings and working on all the details.
 - Steel package put out for bids with approval of bid scheduled for the City Council meeting on December 21, 2021.
 - Rest of project scheduled to be bid out in February 2022.
- **Adjourned:** Motion made Rick Murray, second by Richard Yarrington to adjourn the meeting. Motion carried.

Meeting adjourned at 6:38 PM

Minutes Taken By: Joyce Stenklyft

Minutes Typed By: Deputy EMS Chief Adam Robarge

Respectfully Submitted

Public Safety Director Tim Adler