



AREA AMBULANCE SERVICE

Randal Dunford
Director

Heather Daly
Captain

AMBULANCE COMMITTEE MEETING MINUTES

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Date of Meeting: **January 30, 2020**

Member Attendance: Joyce Stenklyft, Barb Cram, Rick Murray, Remy Gomez, Jerry Steele, Wayne Kling

Absent: Brede Sorenson

Others Present: Director Dunford, Nikki Renaud

Meeting called to order at 5:03PM

- **Approve Minutes:** Motion by Barb Cram to approve November 5th minutes, second by Jerry Steele. Motion Carried
- **Persons Desiring to Be Heard:** None
- **Director's Report:** • Monthly statistics and invoices presented for December, 2019
 - **See Attached Director's Report**
 - Discussed current staffing and new part-time hires. Pool of part-time employees, especially Paramedics is very low.
 - Provided CPR Class for H.S. and community. Conducted Stop the Bleed Class for Fire Department.
 - New Ambulance has not been delivered as of yet.
 - Land Update: Talks moving forward with Canadian Pacific Railroad. Nothing to more to report.
 - Equipment: Purchased two Lucas3 Compression devices and they are in service. Will be purchasing new refrigerators for the ambulances. Currently refrigerated medication will only last 30 days unrefrigerated and we have to throw out. 15 New portable radios have been purchased and are in service. Owner of Ambulance Service out of Wisconsin Rapids may be interested in purchasing old Stryker Stretchers.
 - Grants: Received a \$1000.00 grant from Kwik-Trip. Will be used for purchase of refrigerators.
- Motion made Rick Murray to approve Director's Report, second by Wayne Kling. Motion Carried
- Agenda Item #5: Motion made by Barb Cram to approve Contract language for all townships and villages in service area, second by Wayne Kling. Motion Carried
- **Other Such Matters By Committee Member:** None
- Motion to adjourn was made by Wayne Kling and second by Rick Murray. Motion Carried.

Meeting Adjourned at 5:21PM

Minutes Taken By: Joyce Stenklyft

Minutes Typed By: Randal Dunford 2/19/2020





Ambulance Committee Meeting – January 30, 2020

Director's Report For: DECEMBER, 2019

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- 1) **Staffing:** We had two resignations in December and one termination, all part-time employees. Paramedic Andrew Servais resigned his position stating that his responsibilities as a full-time LaX FD. EMT Angela Krueger resigned due to her husband being deployed with the Air Guard. An EMT in Field Training was terminated due to inappropriate conduct. We currently have one part-time Paramedic and two part-time EMTs in Field Training. At this time we have six (6) part-time Paramedics and fourteen (14) part-time EMTs. We need to increase these numbers to reduce the overtime hours full-time employees are currently filling. Many of our part-time employees want to work more hours but are restricted to 20 hours per week due to employee benefits threshold.
- 2) **Events:** The Department conducted a CPR Class the end of December which was open to the public. Tomah School District had several employees along with a student who is enrolling in an EMT class. We also did a Stop the Bleed class for Tomah Fire Department personnel.
- 3) **New Ambulance Update:** The latest information I received is that our truck will be shipped to Everest Emergency Vehicles in Mnpls in early February. Anticipated delivery to us is mid to late February.



- 4) **Contracts with Entities:** We currently have no formal written agreements with our townships and villages. In order to clean this up and have a legal agreement, I will be forwarding a contract to all the entities in our service area. The contract will be auto-renewing. Copy attached to report for approval
- 5) **New Equipment:** We have received and implemented two Lucas3 Compression devices. We ordered 15 new portable Motorola radios. Our current portables are between 5 and 15 years old. I ordered 3 new refrigerators for the trucks so that every unit will have one for medications. We will also be





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selling our two spare Stryker power-lift stretchers. An Ambulance Service in Wisconsin Rapids is interested in purchasing them.

- 6) Grants: TAAS received a \$1000.00 grant from Kwik-Trip. This money will be used for the purchase of refrigerators for the ambulances.
- 7) Building Update: We are still waiting on the potential land purchase. We have a verbal acknowledgement that the deal will go through, but nothing formal. We should know by the end of the month.

Respectfully,


Randal Dunford
Director



