



AREA AMBULANCE SERVICE

Randal Dunford
Director

Heather Daly
Captain

AMBULANCE COMMITTEE MEETING MINUTES: JUNE

PAGE 1 OF 2

Date of Meeting: **June 25, 2020 / Virtual - Via GoToMeeting.com**

Member Attendance: Joyce Stenklyft, Jerry Steele, Wayne Kling, Barb Cram, Rick Murray, Richard Yarrington

Absent: Brede Sorenson

Others Present: Director Dunford, Captain Daly

Meeting called to order at 5:04PM by Wayne Kling

- **Approve Minutes:** Motion made by Jerry Steele and second by Barb Cram to approve May 28, 2020, Meeting Minutes as presented. Motion Carried
- **Persons Desiring to Be Heard:** None
- **Director's Report:** • Monthly statistics and invoices presented for June, 2020
 - **See Attached Director's Report**
 - Discussed current staffing.
 - Director provided full update of COVID-19 Response by Department
 - Provided update regarding V.A. billing. No update regarding possible contract
 - Building Update: Railroad made a verbal commitment to sell 5 acres but not 6.5 as requested, no timeline provided. Director and Chief Adler working with Architects. Presentation for the Council at the July meeting.
- Motion to approve Director's Report by Barb Cram and seconded by Rich Yarrington. Motion Carried
- **Other Such Matters By Committee Member:** None
- Motion by Barb Cram and second by Rick Murray to adjourn. Motion Carried

Meeting Adjourned at 5:25PM

Minutes Taken By: Joyce Stenklyft

Minutes Typed By: Randal Dunford 7/15/2020





City of Tomah Ambulance Commission Meeting – June 25, 2020

Director's Report For: MAY, 2020

2 OF 2 PAGES

• **STAFFING:**

- Since April, we have had 4 employees that have been on inactive status due to obligations with their main employer. Full-time employee EMT Matt Eveland, continues to be out on active duty orders from the National Guard. We have 3 three employees in field training.
- Full-time employee, EMT Tanner Sutton has resigned to pursue a career in law enforcement. Tanner's last day was June 1st, however will remain on in a part-time capacity. Tanner has proven to be an outstanding employee and team member and we will miss him. We have 3 part-time employees that are interested in full-time employment and it is our plan to promote from our part-time staffing.
- Interviews for the full-time slot are scheduled for Wednesday, June 24th. We have 4 part-time employees participating.
- Our two (2) full-time employees attending Paramedic Training have successfully passed the training and now have to pass the National Registry written and practical testing in later June. They must pass both to be licensed.
- We have now done several blood draws for the police department relating to OWI arrests and it seems to be working out well.

1. **COVID-19 DEPARTMENT UPDATE:**

- To date, we have had 33 COVID precaution calls; 20 Transfers, 13 - 9-1-1 calls. We have dealt with 3 positive cases; 1 transfer and 2 – 9-1-1 calls.
- Captain Daly and I continue to be a part of the state and regional meetings regarding COVID. It appears that this pandemic is slowing down.
- The new UV Germicidal light has arrived and is working.

2. **BILLING ISSUES:** We had a couple of follow up meetings with Tomah VA regarding our billing issues. Christi Anderson, our Billing Clerk, and Barb Hendricks, Deputy City Treasurer are satisfied that we are heading in the right direction. The V.A. is assisting with finding solutions to our billing and payment deficiencies.

3. **BUILDING UPDATE:** Chief Adler and I were recently advised that the original requested 5 acres has been approved but not the additional acre we asked for. Keller Architects are tentatively planning to make a presentation at the July Council meeting. Nothing has been scheduled as of yet.

Respectfully,


Randal Dunford
Director

