

The **COMMON COUNCIL** of the City of Tomah met in **REGULAR SESSION on June 15**, at 6:02 p.m. with Mayor Michael Murray presiding. Following the Pledge of Allegiance, roll call was taken. Present: Michael Murray, Adam Gigous, Richard Yarrington, Shawn Zabinski, John Glynn, Mitchell Koel, Lamont Kiefer, Nellie Pater, and Dean Peterson. Absent: None. Also in attendance: City Administrator Bradley Hanson, City Attorney Penny Precour, City Clerk Becki Weyer, Police Chief Scott Holum, Public Safety Director/Fire Chief Tim Adler, Deputy EMS Adam Robarge, Library Director Irma Keller, Building Inspector Shane Rolf (remote) and Senior and Disabled Ctr. Coordinator Pam Buchda. Gregg Hagen videotaped the meeting.

The general public was able to access the meeting via Zoom at this link:

<https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFJwMzdSZz09>

Password: Tomah2020

Adjourn to Closed session

Motion by Koel, second by Gigous, to adjourn to closed session according to Wis. Statutes 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, whenever competitive or bargaining reasons require a closed session for the potential purchases of land for the benefit of the City and/or economic development opportunities; and 19.85 (1) (c) considering promotion and compensation data of any public employee; over which the Common Council for the City of Tomah has jurisdiction or exercises responsibility: Police Department, Public Safety, and City Hall positions. Motion carried.

Meeting resumed to open session at 6:46 p.m.

City Financing Plan - Ehlers Presentation

Dave Ferris from Ehler's presented a short presentation on the City's Financing plan regarding future borrowing. He informed the council about the levy limit worksheet and gave information about general obligation debt. He described the City's options for financing and the differences between the different types of loan options including refunding. Ferris fielded questions from the Council regarding financing and current interest rates.

No one desired to appear before the Council.

Action on Closed Session Items

Wage Determination for Sergeants

Motion by Koel, second by Gigous to set the wage rate for Sergeants Adam Perkins, Rylan Corcoran, William Steinborn, and Cody Paulson to Range K, Step 8 (\$30.25/hr.) retroactive to June 13th 2021. Motion carried.

Pay Increase for Public Works Bookkeeper

Motion by Kiefer, second by Yarrington, to set the wage for the current Public Works Bookkeeper to Range H Step 3 at \$21.24 retroactive to 06/03. Motion carried.

REPORTS

Mayor

The Mayor extended his thanks to Joe Protz for getting the pool open for the community. The dedication for Inclusive Playground at Butts Park will be tomorrow at 10:00 a.m. This playground is a great addition to the community.

City Administrator

Hanson provided a written report and went over the highlights with the Council. Hanson also provided a report for the Council members showing the current accounts and City debt. There will also be a press conference next Thursday for the Tractor Pull.

Public Safety

Chief Adler provided a written report and covered the highlights with Council, including staffing, training, and ongoing events for both the Fire Department and the Tomah EMS.

Fire: Letters of support were received from Nancy VanderMeer, Patrick Testin and the Ho Chunk Nation. A thank you to Cardinal IG and Oakdale electric who made donations to the Fire Department.

EMS: Tomah EMS is currently staffed with two ambulances and 4 full time people on two shifts and 5 full time on other shifts. Now that the union contract is ratified, they be hiring for two more positions. The billing of the VA issues continue, and the City continues to work on recouping funds owed to the Tomah Area Ambulance Service. Deputy Chief Robarge is working on getting policies updated and working on moving towards providing Critical Care EMS.

Calls for June are already trending more than in May. Robarge answered questions about why some transfer calls were not taken last month (due to staffing already working on 911 calls or other transfers.)

City Clerk Monthly Report

Clerk Weyer provided a monthly report. Shawn Zabinski also covered Michianza Days which will be occurring on August 7th on East Monroe St. between the Library and Vino Anjo. There will be many raffles which proceeds will go to the Historical Preservation committee for the restoration of the Boy Scout Cabin.

Treasurer

Motion by Yarrington, second by Zabinski to accept the April 2021 Revenue and Expense Compared to Budget Report. Motion carried.

Library

The past 30 days 1,931 eBooks were checked out, with a total of 4,473 checkouts. There are new books at the library. The Library has applied for a grant for large print books. The summer reading program is currently underway. On Mondays at 6:30 p.m. and Tuesdays at 10:00 a.m. Mr. Dave does stories in the park (guardians must be present). Zoom story time is still available on Wednesdays at 11:15. On Wednesdays at 2:00 p.m. Snacks and Stories live is also on Zoom. There will also be a raffle for the summer reading program. Visit Tomahpubliclibrary.org for more information.

Tomah Public Housing & Community Development Block Grant

No report was submitted.

Senior & Disabled Services

Coordinator Buchda provided a monthly report and highlighted for the Council the recreational events planned for the month. Happy Father's day this weekend to all fathers. Effective July 1st, masks will be optional at the Sr. and Disabled Persons Center. A new program called The Vine Community Bible Study has started on Wednesdays. On July 14th is Celebration of Seniors in Tomah at the Sr. Center. The Tomah meal site will start on July 26th.

Planning & Building Inspection

Building Inspector Rolff provided a monthly report.

Motion by Zabinski, second by Koel, to approve the following consent agenda:

Consent Agenda:

- A. Approval of Minutes from May 18, 2021
- B. Renewal of Alcohol Beverage Licenses for the Period of 7/1/2021 through 6/30/2022
- C. Renewal of "Indoor" and "Indoor/Outdoor" Cabaret Licenses for the Period of 7/1/2021 through 6/30/2022
- D. Special Beer & Wine Permit Application for Tomah Rotary Club for Rotary's Rally for the Record on September 17 & 18, 2021
- E. Cash and Investments Report - May 2021

Motion carried.

Committee of the Whole

2021 - 2022 Property and Equipment Insurance Proposals

Motion by Koel, second by Zabinski to recommend the Council approve continuing with TRICOR and EMC for the City's equipment and property insurance needs with a 1000 deductible. Motion carried with three negative votes. (Yarrington, Peterson, Kiefer)

Emergency Services Building Bonding Information

Informative only. Information was provided to the Council at the Committee of the Whole and not reiterated at the Council meeting.

Tomah Area Transit Rates & Fees

The Committee of the Whole recommended not to increase rates for Tomah Area Transit at this time therefore no action was needed on this item.

Fire Extinguisher Annual Inspections Agreement

Administrator Hanson and Chief Adler recommended contracting with Summit Fire Protection for fire extinguisher inspections due to better site visit prices and service. The contract will be brought before Council during the July meeting. No action needed.

Professional Services Procurement Policy

Motion by Gigous, second by Peterson, to approve the amendment to the Finance Policy as presented. Motion carried.

Procure Keller Builds, Inc. for Emergency Services Building design and construction

Motion by Yarrington, second by Glynn, to approve the Procurement for Keller Builds Inc. as the design and Project Manager for the Emergency Services building design and construction. Motion carried.

Procure CBS Squared (cbs2), Inc. for Emergency Services Building Community Development Block Grant (CDBG) Public Facilities (PF) grant application and environmental study

Motion by Gigous, second by Yarrington, to approve the procurement for CBS Squared for the CDBG – PF grant application, and CBS Squared to complete the study. Motion carried.

Procure CBS Squared for Archeological Survey for the Emergency Services Building

This item was postponed by the Committee of the Whole.

New Fire Department Development Update

Informational only. Administrator Hanson provided land study updates and land acquisition status on the new Public Safety Building. Part of the archeological study has been received. Results of the environmental study are not back yet. An archeological study from 2003 found that the front portion of the land has organic material and thus building here may require additional work and costs. Potential alternative sites have been selected in the case that the current land does not work for the City's needs.

Sale of CTU Vehicle (Ambulance)

Motion by Koel, second by Zabinski, to approve the City to sell the 2000 Ford F-350 to the Tomah Lion's Club for \$1.00. Motion carried. (Gigous abstained)

Planning & Zoning Department additional staff position

Informational only. There was a part time position budgeted for the Building Inspector/Planning and Zoning department. Building Inspector Shane Rolff appeared via Zoom at the Committee of the Whole and recommended postponing the hiring for this position until January of 2022. Concern for code violations around the City was brought up by the Committee. Alderperson Pater asked the Committee/Council to consider allowing for a full-time position during budget discussions instead of the part time person that was approved. No action was needed.

Property / Evidence Room Custodian Wage Determination and Job Description Approval

Motion by Koel, second by Gigous, to approve the presented job description and set the wage for the Property/Evidence Room Custodian at Grade H. Motion carried.

Senior & Disabled Services Aide Wage Adjustment

Motion by Kiefer, second by Glynn, to set the wage for the Senior & Disabled Services Aide to Grade E (\$15.11 to \$19.31). Motion carried.

League of Wisconsin Municipalities recommended resolution for Shared Revenues

Motion by Gigous, second by Zabinski, to approve the Resolution: Support for a Strong State & Local Partnership. Motion carried.

**Support for a Strong State & Local Partnership
Shared Revenue Funds Critical Services
RESOLUTION NO: 2021-06-15-25**

Whereas, for over ninety years the state shared revenue program has been a key component of Wisconsin's state and local relationship and an important part of the state's overall program of property tax relief; and

Whereas, over the last 20 years shared revenue funding for municipalities has been cut by \$94 million; and

Whereas, over the last generation, property taxes have grown as a share of city and village revenues as shared revenue and other state aid to Wisconsin municipalities has lagged; and

Whereas, state aid provided a larger share of municipal revenues in Wisconsin than property taxes from 1975 to 1997. Today property taxes account for more than twice as much municipal revenue as state aid; and

Whereas, to create and maintain quality communities that attract businesses and families, municipalities must invest in services and infrastructure that people and businesses expect, like police protection, fire suppression, road maintenance, snowplowing, libraries, and parks; and

Whereas, the state should reinvest a portion of its sales and income tax revenue growth in local communities to spur further economic growth and make Wisconsin communities places where people want to live and work.

Now, Therefore, Be It Resolved, that the City of Tomah, calls on the Legislature to pass a state budget increasing funding for the shared revenue program and directs the Clerk to send a copy of this resolution to the state legislators representing the City of Tomah, to Governor Tony Evers and to the League of Wisconsin Municipalities.

Michael Murray, Mayor
Rebecca Weyer, City Clerk

Resolution approval for CMAR (Compliance Maintenance Report)

Motion by Gigous, second by Yarrington, to recommend the Council approve the Resolution for Compliance Maintenance. Motion carried.

Resolution No: 2021-06-15-24

COMPLIANCE MAINTENANCE RESOLUTION

BE it RESOLVED that the City of Tomah informs the Department of Natural Resources that the following actions were taken by the City Council:
Review of the 2020 Compliance Maintenance Annual Report, which is attached to this Resolution.
Monitor the operation of the wastewater treatment facility to maintain permit compliance.
Implement and complete a Capacity, Management, Operation and Management (CMOM) program once the DNR drafts a final ruling.

Passed by a vote of the Tomah City Council on June 15, 2021.

Mike Murray, Mayor
Rebecca Weyer, City Clerk

Resolution Authorizing Payment of Monthly Bills
Motion by Kiefer, second by Zabinski, to approve the Resolution Authorizing Payment of Monthly Bills in the amount of \$695,155.42. Motion carried.

RESOLUTION NO.: 2020-06-15-26

RESOLUTION AUTHORIZING
PAYMENT OF MONTHLY BILLS

Be it resolved by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills:

1. Pre-Paid Checks:	2021	\$421,227.48	Check #s:	130015-130067 130088-130129
2. Payroll:		\$340,148.90	Dir Dep #s:	63175-63417
3. Wire/ACH Transfers:		\$33,778.48		
4. Invoices:		50.00		
Total:		<u>\$695,155.42</u>		

Mayor

Clerk:

Requested by: Finance Department
Submitted by: Committee of the Whole
June 15, 2021

Replacement of EMS quick response vehicle and DC take home vehicle
Motion by Koel, second by Gigous, to approve the purchase of an EMS response vehicle and a DC take home vehicle using the funds from the insurance claim for the previous fly car. Motion carried.

Tomah Area Ambulance minimum billing requirement
Motion by Koel, second by Gigous, to approve the request to institute a \$100.00 minimum monthly billing requirement for the Tomah Area Ambulance Service. Motion carried with one negative vote. (Yarrington)

Adjourn to Closed Session
Motion by Gigous, second by Koel, to adjourn to closed session pursuant to Wisconsin State Statute 19.85 (1)(c) performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion carried. Meeting adjourned at 7:44 p.m.

Mayor Michael Murray

Attest: Rebecca Weyer

To Be Approved 07/20/2021