

MINUTES FOR COMMON COUNCIL 01/18/2022

A Common Council meeting was held on **Tuesday, January 18, 2022 at 6:30 p.m.** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI. All motions were unanimous unless otherwise noted. Members of the public were able to attend the meeting remotely at the following link:

<https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFlwMzdSZz09>

AGENDA:

Call To Order – Pledge of Allegiance – Roll Call

Mayor Mike Murray called the meeting to order at 6:30 p.m. After the Pledge of Allegiance, Clerk Weyer took roll call. Present: Michael Murray, Adam Gigous, Richard Yarrington, John Glynn, Shawn Zabinski, Mitchel Koel, Lamont Kiefer, Nellie Pater, and Dean Peterson. Absent: none. Others present: Public Safety Director Tim Adler, Senior & Disabled Center Coordinator Pam Buchda, Public Safety Director Tim Adler, Public Works/Interim City Administrator Kirk Arity, Library Director Irma Keller, Chamber Director Tina Thompson, (remote), City Attorney Penny Precour, and City Clerk Becki Weyer. Greg Hagen videotaped the meeting.

Operator License Appeal - David R. Gervais

David Gervais appeared remotely to appeal to the Council to reverse the denial of his bartender's license. The license is a requirement to keep his supervisory position at his current employer, Aldi's. The Council had a lengthy discussion regarding Gervais's criminal history which was significantly related to alcohol. Motion by Zabinski, second by Glynn to deny the appeal. Motion carried with 3 negative votes (Gigous, Yarrington, and Peterson)

REPORTS

Mayor

The City is running well with the Executive Team. Murray cautioned all to be careful with the pending weather.

City Administrator

Arity provided an Interim City Administrator Report. CBS squared attended a department head meeting in order to involve the Department heads on potential grant opportunities. The City will not pursue the train station depot relocation or the building replacement grant for the Senior Center. There have been conversations with individuals looking for sites, nothing concrete, they will be shared with Council as they transpire. There was a meeting with Keller to go over the EMS building, ensuring staff has been taking care of support issues during the design phase. The Senior Executive Team is currently operating as intended and functioning well. If Alderpersons are interested in attending the Chamber Banquet on 02/28 they should contact Dir. Arity. The parameters of the ARPA funds are changing, the city management staff will be revising the list and bringing it back to the Council in a subsequent meeting.

Public Safety

Chief Adler provided a monthly Public Safety report.

Fire: Fully staffed and 283 calls in 2021, a new record for the year. Adler commended Deputies Robarge and Likely for their contributions to their respective departments.

Ambulance: There have been absences due to COVID and other issues. There has been one full time position available for the last 5 weeks, despite advertising.

The bid opening date is February 17th for the remainder of the construction on the EMS building. The department is looking at putting a backup county dispatch panel inside of the radio room in the new EMS building. In the event of the county dispatch system going down, the City of Tomah could assist with the backup system. This is a minimal addition to the building for the value the addition would have to Monroe County. Alder showed a short virtual video on what the EMS building will look like when complete.

Alderperson Zabinski gave a quick update on training she attended at the county.

City Clerk

Weyer provided a monthly written report and covered the highlights with the Council. The April election will be on April 5, 2022 and there will be no primary in February.

Treasurer

Powell provided written November 2021 Financial Statements.

Library

Dir. Keller covered the number of checkouts at the library over the last month. The Children's department has story time, patrons can call the library for details. Keller covered Hot Reads for Cold Nights which runs until March 19, 2022. Every time you check something out, drawing for gift cards for local merchants. The Friends of the Library provided the gift cards. They are looking for members. She also covered new books available at the library.

Tomah Public Housing & Community Development Block Grant

Common Council – January 18, 2022

No report was submitted.

Senior & Disabled Services

Dir. Buchda provided a monthly written report. There was not enough people signed up to start the PALS class, she is still looking for members. Wellness exercises are available three times per week for those interested. Buchda covered the events at the Sr. Center of the last month. Life after school program will be continuing and is working well. There will be volunteers coming in to assist with tax preparation at the Sr. Center. Freeze Fest will be the 1st weekend in February, and the Sr. Center will be hosting bingo, euchre, and a potluck supper. A Freeze Fest button will be required to participate. Special needs Ad hoc committee and the Sr. services board will meet every other month starting in January of 2022. Buchda covered the highlights of her annual report with the Council. There have been several interested parties in the available rental next door to the Sr. Center.

Planning & Building Inspection

Building Inspector Rolff presented a written December Permit & Code Enforcement Report and an annual Permit Total Report, and was available to answer questions from the Council. Council members will get an email whenever a code violation has been enforced in their districts.

Chamber and Visitors Center

Dir. Thompson appeared virtually. The Chamber is working on the first round of map revisions for the area maps. The department heads have been given copies for review and comment. They are on the final steps of completing the area guide. The Chamber is accepting reservations for the annual Chamber banquet. There will be a joint Board meeting held next Wednesday, 01/26/2021 with the Chamber/CVB. Monroe County has put out a survey on recreational interests of residents. The Chamber will be posting this survey on their Facebook page and are encouraging citizens to share/take the survey.

CONSENT AGENDA

Motion by Yarrington, second by Koel, to approve the following consent agenda:

- A. Approval of Minutes from December 21, 2021
- B. Special Beer & Wine Permit Application for Tomah Warrens Sportsman's Alliance
- C. Special Beer & Wine Permit Application for North American Squirrel Association
- D. December 31, 2021 Cash and Investments Report
- E. Central Wisconsin Ice Racing Lake Tomah Races
- F. Special Beer & Wine Permit Application for Tomah Rotary Club
- G. Warrens WIKCR Northeast Club Lake Tomah Ice Races

Motion carried.

Committee of the Whole

Large Item Ordinance Change - Sec. 36-18

Motion by Gigous, second by Pater, to waive the first verbatim reading of the Large Item Ordinance Amendment. Motion carried.

Motion by Zabinski, second by Kiefer, to waive the second verbatim reading of the Large Item Ordinance Amendment. Motion carried.

Motion by Zabinski, second by Koel, to adopt the Large Item Ordinance Amendment. Motion carried.

Common Council – January 18, 2022

ORDINANCE NO. 2022-01-01-D

Ordinance Amending Chapter 36, Sections 36-18 of the City of Tomah
Municipal Code Regarding Large Items.

The Common Council of the City of Tomah, Monroe County, Wisconsin, do ordain as follows:

SECTION ONE: Section 36-18. -Large Items are hereby amended to read as follows:

All large items, such as appliances and furniture, shall be placed at designated locations at times designated by city. Maximum of two (2) items a month.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, City Clerk

READ: 01/18/2022
PASSED: 01/18/2022
PUBLISHED: 01/31/2022

Goose Management Approach

Motion by Gigous, second by Zabinski, to approve the application for a Canada Goose Nest and Egg Depredation permit. Motion carried.

Fire Department Fees associated to Fire Suppression/Alarm permits

Motion by Gigous, second by Peterson, to postpone this agenda item until the February meeting. Motion carried.

Amendment of Assessment Services Contract

Motion by Zabinski, second by Pater, to approve the amendment of the assessment services contract to end at the end of 2022 vs. 2023, and have the Senior Executive Team research alternatives for the current assessor’s replacement. Motion carried.

Sex Offender Residency ordinance is adopted on January 18, 2022 after the first and second reading.

Motion by Zabinski, second by Koel, to waive the first verbatim reading of the Sex Offender Residency Ordinance. Motion carried.

Motion by Zabinski, second by Pater, to waive the 2nd verbatim reading of the Sex Offender Residency Ordinance. Motion carried.

Motion by Koel, second by Glynn, to adopt the Sex Offender Registry Ordinance. Motion carried with one negative vote. (Yarrington)

Approval of Adoption of CDC Guidelines for Covid-19 response

Motion by Gigous, second by Pater, to approve the City’s adoption of CDC guidelines for Covid-19 response. Motion carried.

Senior Executive Team Discussion

The proposed compensation was sent to the Council members prior to the meeting. The Council discussed some of the details of the proposal, but not all Council members were able to review it prior to the meeting. A narrative of the compensation proposal, and will be sent to the council for review prior to the February council meeting, where a decision may be made at that time.

Resolution Authorizing Payment of Monthly Bills

Motion by Yarrington, second by Pater, to approve the Resolution authorizing the payment of monthly bills in the amount of \$1,409,855.02. Motion carried.

Common Council – January 18, 2022

RESOLUTION NO : _____2022-01-18-01_____

RESOLUTION AUTHORIZING
PAYMENT OF MONTHLY BILLS

Be it resolved by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks:	2022	\$495,728.82	Check #'s:	131304 -	131415
2. Payroll:		\$385,966.21	Dir Dep #'s:	9294445 -	9294774
3. Wire/ACH Transfers:		\$422,036.89			
4. Invoices:		\$106,123.10		139635-139668	
Total:		<u>\$1,409,855.02</u>			

Mayor

Clerk

Requested by: Finance Department
Submitted by: Committee of the Whole
January 11, 2022

APPOINTMENTS:

Election Worker Appointments
Motion by Zabinski, second by Glynn, to approve the election worker appointments for the 2022-2023 election cycle as submitted. Motion carried.

ADJOURN

Motion by Kiefer. Second by Koel to adjourn. Meeting adjourned at 8:04 p.m.

Michael Murray, Mayor

Attest: Rebecca Weyer, City Clerk

To be approved on 02/15/2022