

## COMMON COUNCIL REORGANIZATIONAL MEETING AGENDA

**NOTE: Swearing in of Elected Officials** for the office terms will take place at **5:55 P.M. prior to the Council Meeting. Tuesday, April 18, 2017 at 6:00 P.M. --- COUNCIL CHAMBERS, Municipal Center, 819 Superior Avenue, Tomah**

1. Call to Order - Pledge of Allegiance – Roll Call
2. City Attorney and Assistant City Attorney – 1-year term appointed by Council (Ordinance 1.14) (Penny Precour-Berry and Richard Radcliffe)
3. Elect President of the Council – 1-year term
4. Elect Vice-President of the Council – 1-year term
5. Designate Official Newspaper - (Tomah Journal, Monitor Herald)
6. Appoint Weed Commissioner – Kirk Arity – 1-year term
7. Resolution Designating Public Depositories and authorizing withdrawal of city monies. Checks are signed by the Mayor, City Clerk and Treasurer. In lieu of personal signatures, a check signer may be used.
8. Committee of the Whole – Ordinance No. 2-32 Established 12/17/2001 consolidating the Claims, Accounts and Licenses Committee, Audit, Budget and Finance Committee, Ordinance and Resolution Committee, Public Safety Review Board, Board of Health and Cable TV Committee. The committee shall consist of the members of the Common Council. One-year terms. Council President is chairperson. Five members shall constitute a quorum. (Meets the Monday following the first Tuesday at 6:30 p.m. – Council Chambers)

Wayne Kling, Larry Siekert, Mike Murray, Travis Scholze, Lamont Kiefer, Chris King, Luke Bohlen, and Mary Ann Komiskey.

9. Public Works and Utilities Commission - Ordinance No. 2-274 (Amended 12/11/2001 Ordinance No. 2001-12-14-C to include reviewing issues involving the Lake and Airport) (Meets 4th Wednesday - City Hall - 5:30 p.m.)

Travis Scholze, Lamont Kiefer, Larry Siekert and Mary Ann Komiskey. Re-appoint Tony Farmer to a 2-year term. Other members of this Committee are: 2018 Ron Tralmer and Nellie Pater, Mayor.

10. Police & Fire Commission - Ordinance No. 2-378 - 5 year terms  
(Meets Subject to Call - City Hall)

Recommend that Larry Baribeau be re-appointed to a five-year term. Other members are: 2018 Tim Callahan, 2019 John Cram, 2020 Bobby King and 2021 Darren Price.

11. Parks & Recreation Commission - Ordinance No. 2-307 - 3 year terms  
(Meets 4th Monday - City Hall - 5:45 p.m.)

Recommend that Bruce Peth and Steve Doll be re-appointed to three-year terms. Mike Murray and Larry Siekert serve as alderperson members. Other members are: 2018 Oakley Moser and Tess Saunders, 2019 Dustin Powell and Shirley Galstad-Roh.

12. Planning Commission - Ordinance No. 2-345 - 3 year terms. Ordinance Amended 12/11/2001. Planning Commission to consist of seven members as follows: Mayor who shall be its presiding officer, two (2) alderpersons, and four (4) citizens. This was changed 12/11/01 from one alderperson and the Park and Recreation Chairperson to two alderpersons. The Planning Commission also assumed the duties of the previous Industrial Development Committee. (Meets last Thursday - City Hall - 5:30 p.m.)

Recommend that Bryan Meyer and Tina Thompson be re-appointed to three-year terms. Travis Scholze and Mary Ann Komiskey to serve as the alderperson members, and Mayor Nellie Pater to serve as Chairman. Other members are: 2018 Brian (BJ) Rice, 2019 Tim Callahan.

13. Housing Authority - Original Resolution establishing a Housing Authority in the City of Tomah adopted January 9, 1968; (Resolution amending the membership to include the Project Coordinator as a member of the Committee for the duration of the Community Development Block Grant adopted November 9, 1976; Page 100 - minute book.) 5 year terms (Meets 1st Wednesday – Housing Authority Office - 4:20 p.m.)

Recommend that Robert Keene be re-appointed to a five-year term. Luke Bohlen to serve as the alderperson Ex-Officio member. Other members are: 2018 Richard Yarrington; 2019 Pete Peterson; 2020 Rick Murray; 2021 Kevin McCoy; and Rachel Muehlenkamp, Executive Director.

14. Community Development Block Grant Committee – 1-year term (Meets 1st Wednesday – CDBG Office - 4:00 p.m.)

Recommend Rick Murray, Pete Peterson, Robert Keene, Richard Yarrington, Kevin McCoy and Luke Bohlen be appointed for 1 year terms.

15. Board of Appeals - Ordinance No. 2-133 & WI Statutes 62.23(7)(e)(2) - 3 year terms (2<sup>nd</sup> Tuesday - City Hall – 12 PM)

Recommend that Greg Wandschneider and Jeremy Likely and Wayne Kling (1<sup>st</sup> alternate) be re-appointed to three-year terms. Other members are: 2018 Chuck Schaeve; 2019 Joe Martinez (Chairman), Mary Ann Komiskey and Howard Nauman (2<sup>nd</sup> alternate).

16. Emergency/Management Committee  
(Meets Subject to Call – Police Department Meeting Room)

Committee Consists of Safety Director-Tomah Veterans Affairs Hospital, City Administrator-Tomah, Mayor-Tomah, Ambulance Director-Tomah, Civil Defense Director-Monroe County, Safety Director-Tomah Memorial Hospital, Chief of Police-Tomah, Director of Public Works & Utilities-Tomah, Fire Chief-Tomah, and City of Tomah City Attorney.

17. Board of Review - Ordinance No. 2-166 - 1 year term  
(Meets annually at any time during the 30 day period beginning on the second Monday of May - City Hall)

Nellie Pater - Mayor, JoAnn Cram-City Clerk, Chris King, Lamont Kiefer, and Mike Murray.

18. Ambulance Commission - Ordinance No. 2-406 - 3 year terms  
At least four members shall be residents of the City of Tomah. (Meets 4th Monday - Ambulance Office - 7:00 p.m.)

Recommend that Barb Cram, Brede Sorenson and Wayne Kling be re-appointed for 3-year terms, and Roger Gorius be appointed as Ex-Officio. Other members are: 2018 Joyce Stenklyft and Larry Siekert; 2019 Rob Kline and Jim Vieth.

19. Library Board - Ordinance No. 2-186 - 3 year terms and school representative 1 year term (Meets 2nd Thursday January, April, July, & October. – City Hall - 4:30 p.m.)

Recommend that Marge Gigous and Trudy Peterson be re-appointed for three-year terms. Recommend City Administrator Roger Gorius be re-appointed Ex-Officio. Recommend Paul Skofronick serve as the school representative for a one-year term (Wisconsin Statutes 43.26). Other members of this committee are: 2018 Luke Bohlen and Eileen Fisher; 2019 Emily Brach and Sue Wandschneider.

20. Joint City/School Committee - Resolution adopted June 11, 1991 Committee consists of two council members, City Administrator, Police Chief, two members of the school board, school superintendent, and one school administrator. Mayor appoints two council members annually. (Meets Subject to Call)

Recommend City Administrator Roger Gorius, Police Chief Mark Nicholson, Alderpersons Wayne Kling, and Chris King serve one-year terms. School will notify City at a later date regarding school appointments.

21. Convention & Visitors Bureau - (Policies & Procedures June 14, 1995 & Term Limits Revised 2012)

Mayor recommends committee as follows: City Council Member - one year term; Chamber of Commerce Board of Director - one year term; Monroe County Agricultural Society member - three year term; City Administrator - one year term; Tomah retail representative - three year term; Tomah Motel/Hotel representatives - three year terms; Tomah Restaurants or Bars representative - three year term. (Meets 2nd Tuesday – Chamber Office - 10:00 a.m. – Feb., April, June, August, October, December) Administrative members (Council rep, City Admin., & Chamber rep) are not subject to term limits. Remaining members have 3 year terms which is the term limit. Must be off at least one full year before reappointment.

Recommendation as follows: Appoint Mike Murray (Council rep) - One-year term;  
Re-Appoint Roger Gorius (City Administrator) – One-year term;  
Appoint Kyle Evans (Chamber of Commerce Rep) – One-year term  
Appoint Chris Schreier (Monroe County Ag Society Rep) – Three-year term  
Darren Price (Tomah Restaurants or Bars) -Three-year term expiring 2018  
Traci Bailey (Tomah Motel/Hotel Rep) - Three-year term expiring 2018  
Kerry Rose (Tomah Retail Rep) – Three-year term expiring 2019  
Matt Markin (Tomah Motel/Hotel Rep) – Three-year term expiring 2019

22. Tomah Senior and Disabled Services Board

The Tomah Senior and Disabled Services Board shall consist of the Mayor, two Members of the Common Council and five Tomah Citizens. Note: This was changed on 12/11/01 from one council member and six citizens to two council members and five citizens. The term of the citizen members shall be 2 years and aldermanic members shall be coextensive with their term of office. (This Committee was formed in July 2000 and was originally named Aged and Disabled Resource Board) (Quarterly meetings held in January, April, July and October – Senior Center – 6:00 p.m. – 4<sup>th</sup> Monday)

Recommend Evelyn Noyes and Pam Buchda and Wayne Kling be re-appointed for two-year terms. Luke Bohlen, Mary Ann Komiskey and Mayor Nellie Pater to serve co-extensive with their terms expiring in 2018 Other Members are: 2018 Lauri Shumway and Rick Murray.

23. Lake Committee

The Lake Committee shall consist of seven members. At least 6 of the Committee members shall be electors (citizens) of the Lake Protection and Rehabilitation District, however, not more than one non-electror member may be selected from the Drainage Area Boundary map dated 1/5/2011 with one of said individuals being a member of the Common Council. The Director of Public Works and Utilities shall oversee the Committee. (This Committee was formed in July 2006) (Meetings are subject to call – City Hall – 5 p.m.)

Recommend Steve Ewers be re-appointed for three-year term, appoint Blaine Meyer to a 3 year term, and Lamont Kiefer to serve a one-year term. Other members are: 2018 Hal Burnham and John Rusch; 2019 Kim Mellow and Bruce Baker.

24. Ethics Board.

The Ethics Board shall consist of 3 citizen members, 1 designee of the Mayor, 1 member of the Council, and 1 City employee. The Ethics Board shall elect its own chairman, vice-chairman and secretary. The City Clerk shall provide needed staff assistance and the City Attorney shall provide needed legal advice and assistance. Terms of office for members shall be 3 years. The term of a Board member appointed as the designee of the mayor shall expire with the expiration of the Mayor's term in office; the term of a Board member representing the City Council shall expire with the members term as a member of the Council; the term of a Board member representing City employees shall expire with the member's termination of employment as a City employee. Meetings are subject to call.

Appoint Wayne Kling (Council member) whose term shall expire co-extensive with the terms of office in 2019. Other members are: 2018 Steve Buss (citizen member) and Tim Erickson (citizen member); Mayor Nellie Pater (designee of Mayor) and; 2019 Donna Evans (citizen member) and City Administrator Roger Gorius (city employee)

25. Long Range Planning Committee The Long Range Planning Committee is an advisory committee which assists the Common Council in the performance of its duties to the City. The committee shall serve as a venue to thoroughly re-evaluate the existing corporate limits of the City of Tomah with a view of the revitalization of presently occupied areas as well as undeveloped sections of the City. The Committee shall consist of the mayor, two (2) members of the Common Council, and seven (7) members with two of said members being members of the Planning Commission. The Council member/Mayor terms shall be for two years. All other terms shall be for three years. Meetings are held the last Tuesday of each month at 5:15 P.M. in the Council Chambers at City Hall.

Recommend Jeff Holthaus, be re-appointed to a 3 year term, and Eric Prise be appointed for 3 year terms; appoint Alderperson Travis Scholze for a 2 year term; Tony Farmer be appointed to fulfill the remaining term of Jeremy Haldeman with the term expiring in 2019. Other members are: 2018 Steve Peterson, Pete Reichardt, Mayor Nellie Pater (Planning Commission Rep) (2 year term) and Alderperson Chris King (2 year term); 2019 Tina Thompson (Planning Commission Rep.) and Joanne Westpfahl.

26. Historic Preservation Commission. A Historic Preservation Commission is hereby created, consisting of seven (7) members. Of the membership, one (1) shall be an Alderperson, appointed annually by the Mayor, one (1) shall be a member of the City Planning Commission, one shall be a member of the Long Range Planning Committee, all remaining members shall be residents of the City of Tomah. Said persons shall be competent and informed in the historical, architectural and cultural traditions of the community. They shall be appointed by the Mayor, subject to confirmation by the Common Council of the City of Tomah by majority vote. Of the initial members so appointed, two shall serve a term of one year, two shall serve a term of two years, and three shall serve a term of three years. Thereafter, the term for each member shall be three years. A vacancy occurring in the membership for any cause shall be filled by a person appointed by the Mayor and confirmed by the Common Council for the unexpired term. The members of said Commission shall receive no compensation except for necessary expenses sustained in carrying out their duties, which expenses shall be paid by the City of Tomah as may be authorized by the Common Council.

Recommend Wayne Kling, serve as Alderperson (1 year term), Nellie Pater, serve as Planning Commission member (3 year term), Joanne Westpfahl serve as Long Range Planning Committee member (3 year term), and Jim Weinzatl (3 year term), Suzann Baker-Young (1 year term), Sue Holmes (2 year term), and Kathy Polham (2 year term).

27. Designate Hagen Sports Network as Broadcaster of the City Council & Committee of the Whole Meetings

28. Adjourn