

TO: Applicants for Operator/Bartender Licenses
FROM: City Clerk Becki Weyer

The application for an original or renewal bartender/operator's license asks questions regarding past convictions or arrests under Municipal, State, or Federal Laws, either as an adult or juvenile. **These questions MUST be answered truthfully.** Please read over your application before signing. Per the paragraph on page two, "falsification of any information, may result in criminal prosecution." This could result in a felony conviction. If in doubt, ask. After the fact, to say you "forgot" or "did not think it pertained" may not be a legitimate defense. The police department will conduct a check of your record to verify the application. Examples of what some people have left off are: underage drinking at age 18, 19 or 20 or a drunken driving conviction from another state.

The following are examples of reasons your application will be denied. If any of the following apply to you, or if the answer to any of the alcohol or drug related questions on the application is yes, you are not currently qualified to hold the license.

1. Lying, giving false or incomplete information, or misinformation on the application.
2. Underage consumption/possession of alcohol arrests or convictions within the last 12 months.
3. Arrests or convictions for furnishing/sale of alcohol to a minor(s) within the last 12 months.
4. Possession of drugs or drug paraphernalia arrests or convictions within the last 12 months.
5. Driving under the influence of any alcohol or controlled substance arrests or convictions within the last 12 months.
6. A history (two or more) of non-felony alcohol related convictions as long as the most current conviction or arrest is within the last 24 months to include selling to an intoxicated person, selling after hours, selling without a license, giving away intoxicating liquor to evade provisions of the law, or convictions of any part of Chapter 125 State Statutes relating to alcohol beverages.
7. Arrests or convictions for charges related to the activities performed while bartending.
8. Outstanding fines, forfeitures, penalties, assessments, or user fees owed to the City of Tomah.

Any person denied a license due to not meeting the qualifications, can appeal the decision. The request for appeal will be made in writing through the City Clerk's office and will be placed on the agenda of the next regular Common Council meeting. **If you do not meet the qualifications as stated above and appeal to the Common Council and your application is subsequently denied by the Common Council, the fee is non-refundable and you cannot re-apply for the license for a period of six months.**

**CITY OF TOMAH APPLICATION FOR BEVERAGE
OPERATOR'S (BARTENDER) LICENSE**

All questions on this application must be answered completely and accurately before it can be processed.
Failure to do so could result in a delay or even rejection of the application.

Date: _____ Place of Employment: _____

NEW: _____ RENEWAL: _____ PROVISIONAL (60 DAYS) (Limit 1/No Extensions): _____

For the License Year Expiring June 30, 20 _____

NAME: _____

Last

First

Middle

PREVIOUS NAME(S) USED:

SOCIAL SECURITY: _____ DATE OF BIRTH: _____ AGE: _____

ADDRESS: _____

Number

Street

Apt. No.

City

State

Zip

HOME/CELL PHONE #: _____ WORK PHONE #: _____

EMAIL ADDRESS: _____

DRIVER'S LICENSE #: _____ STATE ISSUED: _____

Have you taken the Legal/Responsible Beverage Service Course? Yes _____ No _____

Date of Class _____ Name of Class _____

(New applicants must provide a copy of the Beverage Server Certificate of Completion)

Please answer the following questions regarding offenses which substantially relate to the circumstances of the licensed activity:

1. Have you had any non-felony alcohol-related convictions or pending charges within the last 12 months?
Yes _____ No _____
2. Do you have a history (2 or more) of non-felony alcohol-related convictions as long as the most current conviction or arrest is within the last 24 months?
Yes _____ No _____
3. Do you have any non-felony drug-related convictions or pending charges within the last 12 months?
Yes _____ No _____
4. Do you have any non-felony convictions or pending charges within the last 36 months which involve resisting arrest, battery to a police officer, or obstructing justice in direct connection to activity at a licensed alcohol establishment?
Yes _____ No _____
5. Do you have two or more non-felony convictions or pending charges in the last 24 months for disorderly behavior type offenses that occurred in direct connection to activity at a licensed alcohol establishment?
Yes _____ No _____
6. Do you have one or more felony convictions in the last 10 years involving alcohol or drugs?
Yes _____ No _____
7. Do you presently have any outstanding fines, forfeitures, penalties, assessments or user fees owed to the City of Tomah?
Yes _____ No _____

Whenever anything occurs to change any information on the application, you are required to notify the City Clerk's office in writing of the change within ten days.

If you have answered yes to any of the above questions, list the date of the incident, the charge, and exact location of arresting agency.

Date	Charge	Law Enforcement Agency

I hereby certify and affirm that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of my alcohol beverage license. I further understand that falsification of any information shall be grounds for denial or revocation of this license and may result in criminal prosecution. I am aware of the laws governing the sale of alcohol beverages and agree to abide by those laws. I understand that the Police Department will do a record check from the Wisconsin Crime Information Bureau (CHRI), the Department of Transportation and a local records check based on my application. I hereby authorize the release of any and all records, including juvenile matters, which are requested by the Police Department in its investigation and hereby consent to the disclosure of said information.

SIGNATURE OF APPLICANT ATTESTING AFFIRMATION _____ DATE _____

FOR OFFICIAL USE ONLY

POLICE DEPARTMENT: Local check: clear record _____ has record: _____

Local check ran through: _____

Record information: _____

Record Check Done By: _____ Date: _____

PROVISIONAL LICENSE: Approved _____ Denied _____ (See attached reason for denial)

Signature of Chief of Police: _____ Date: _____

REGULAR LICENSE: Approved _____ Denied _____ (See attached reason for denial)

Signature of Chief of Police: _____ Date: _____

REGULAR LICENSE: Approved _____ Denied _____ (See attached reason for denial)

Signature of City Clerk: _____ Date: _____

CLERK OFFICE:

RECEIPT NO. _____ DATE _____ PAID \$ _____ LICENSE: _____

Application processed by: _____