

## MINUTES FOR COMMITTEE OF THE WHOLE

A Committee of the Whole was held on **Monday, September 20, 2021 at 6:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI. The public was able to join the meeting remotely using the following link: <https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFlwMzdSZz09> 768 946 6740 Password: **Tomah2020**

All carried motions are unanimous unless otherwise indicated.

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### **Call to Order — Roll Call**

The meeting was called to order by Adam Gigous at 6:30 p.m. Present: Adam Gigous, Michael Murray, Richard Yarrington, Shawn Zabinski, John Glynn, Mitchell Koel, Lamont Kiefer, and Nellie Pater. Absent: Dean Peterson. None. Others present: City Administrator Bradley Hanson, Department of Public Works Director Kirk Arity, City Treasurer Molly Powell, Building Inspector Shane Rolf, City Clerk Rebecca Weyer, (remote) Public Safety Director/Fire Chief Tim Adler, and Police Chief Scott Holum. Greg Hagen videotaped the meeting.

### **Approval of The Minutes from August 16, 2021**

Motion by Zabinski, second by Pater, to approve the minute from August 16, 2021. Motion carried.

### **Reports:**

#### **Treasurer**

Treasurer Powell presented the August 2021 Cash and Investments report and asked for additional questions. She also mentioned that in the General Fund, some CD's which matured in August will stay as cash in the money market account in order to free up cash for future projects and because the rates in those CD's are relatively low. Motion by Pater, second by Zabinski, to recommend the Council approve the August 31, 2021 Cash and Investments Report. Motion carried.

#### **Public Works & Utilities**

Public Works Dir. Arity provided a written monthly Public Works & Utilities Report.

Street: The East Brownell project is complete, and they are moving on to Schaller Street and La Grange avenue for asphalt repairs. The salt shed is full for the coming winter season. The department welcomed David McGarry, the new Truck Driver for Public Works. The team is prepared for fall leaf cleanup. Reminder to the public to only put leaves in the piles, no other debris, including sticks. Piles should be placed in the boulevard. Interviews have been completed for the Bookkeeper/Code Enforcement Officer. Remy Gomez appeared to give additional information on the proposed construction on ET. Various other future street programs were discussed.

Sewer: Operations are normal. The team is progressing with the project on King Ave.

Water: Operations are normal. There was approximately 150,000 gallons of water used during the display at the Fire Department's 150<sup>th</sup> anniversary at Recreation Park.

Lake: The Lake Committee met on September 16<sup>th</sup> and a main agenda item was weed growth at the lake. They are trying to put together an informational press release for residents. The Lake Committee will be recommending a lake study to the Council for approval next month to determine the best process to assist with the issues.

#### **Police Department**

Chief Holum presented the Police Department's monthly written report and covered the highlights with the Committee.

Staffing: There are 4 probationary officers at this time, Holum gave a brief summary of each. Officer Brandon Kuhn has been promoted to Sargant. There were six applications received for officers. Officer Brittany Westpfahl has been promoted to Investigator effective January 1<sup>st</sup>, 2022.

The first annual K-9 golf outing went well, Holum thanked all of the sponsors. There was more than \$10,000 raised. Ruby, the therapy dog has begun working with the department. Holum is working with the budget. The Department is working with the School District and Fort McCoy on issues currently in the media. Congratulations to Jarrod Furlano who just completed his Master's degree.

#### **United Way Services to Community Non-Profits & Residents Presentation**

Katie Sparks from United Way will be appearing tomorrow to give a presentation to the Council about the services it provides to the City of Tomah and Monroe County.

## **Committee of the Whole – September 20, 2021**

**Plan Commission recommendation on a request from Paul Dwyer (Dwyer Transport) & David Spaid (current property owner) to obtain a Conditional Use Permit to operate a Milk Transfer Service at 802 W. Veterans St. to include parcels #286-02654-3500 & #286-02654-4400**

Motion by Murray, second by Kiefer, to recommend the Council approve the Conditional use permit for Dwyer Transport and David Spaid for a Milk Transfer Service at 802 W. Veterans St. to include parcels #286-02654-3500 & #286-02654-4400. Motion carried.

**Emergency Services Building (ESB) update**

Motion by Murray, second by Koel, to postpone this agenda item until after the closed session at the Council meeting on 09/21/2021. Motion carried.

**Ordinance Annexing Land from the Town of LaGrange Parcels #020-01304-0000 & #020-03134-5000 to the City of Tomah - Petition by Managed Investments/Kas Investments**

City Administrator Hanson recommended either postponing this item until after the completed TID meetings or waiving the first and second readings and adopting. Hanson also said the first parcel is missing a zero at the end. Pete Thorson appeared to the Committee to ask why Hanson had this recommendation. Clerk Weyer suggested amending the ordinance to include language allowing for the current redistricting process. Motion by Koel, second by Pater, to recommend the Council waive readings one and two and adopt at Tomorrow's council meeting. Motion carried.

**Resolution Approving Territory Amendment #2 And Project Plan Amendment #2 Of Tax Incremental Finance District #8**

Motion by Zabinski, second by Pater, to postpone approving or recommending the Council approve the Resolution Approving Territory Amendment #2 And Project Plan Amendment #2 Of Tax Incremental Finance District #8 until after the closed Council session on 09/21/2021. Motion carried.

**Resolution Approving Project Plan Amendment No. 1 Of Tax Incremental Finance District No. 9**

Motion by Murray, second by Yarrington, to Recommend the Council approve the Resolution Approving Amendment No. 1 Of Tax Incremental Finance District No. 9 with the amendment of striking the word "forgivable" from the section referring to the loan programs. Motion carried.

**Resolution Approving Project Plan Amendment No. 1 Of Tax Incremental Finance District No. 10**

Motion by Yarrington, second by Koel, to recommend the Council approve the Resolution Approving Amendment No. 1 Of Tax Incremental Finance District No. 10 with the amendment of striking the word "forgivable" from the section referring to the loan programs. Motion carried.

**Resolution Approving Creation of Tax Incremental Finance District No. 11**

Motion by Kiefer, second by Glynn, to recommend the Council approve the Resolution Approving Creation of Tax Incremental Finance District No. 11. with the amendment of striking the word "forgivable" from the section referring to the loan programs. Motion carried with one negative vote (Pater)

**Resolution Approving Allocation of Excess Tax Increment from Tax Incremental Finance District No. 11 To No. 8**

Motion by Murray, second by Yarrington, to recommend the Council approve the Resolution Approving Allocation of Excess Tax Increment from Tax Incremental Finance District No. 11 To No. 8. Motion carried with 1 negative votes. (Pater)

**Resolution of Cooper Property Acquisition by the City of Tomah**

The City of Tomah requires a resolution in order to acquire the property at 709 Townline road. Motion by Kiefer, second by Koel, to recommend the Council approve the Resolution of Cooper Property Acquisition by the City of Tomah. Motion carried.

**Resolution to Establish City of Tomah Municipal Wards and to Combine Wards for Voting Purposes**

## **Committee of the Whole – September 20, 2021**

Motion by Murray, second by Kiefer, to recommend the Council approve the Resolution to Establish City of Tomah Municipal Wards and to Combine Wards for Voting Purposes. Motion carried with 1 negative vote (Koel)

### **American Rescue Plan Act of 2021 (ARPA) Grant Funds Recommended Expenditures**

Motion by Koel, second by Pater, to postpone the expenditure of the ARP funds until the October Committee of the Whole meeting. Motion carried.

### **Special Beer Permit Application for Tomah Youth Hockey for their event “Tomah Youth Hockey 3 on 3” on October 1<sup>st</sup> - October 3<sup>rd</sup>, 2021.**

Motion by Koel, second by Glynn, to recommend the Council approve the Special Beer Permit application for Tomah Youth Hockey for their event Hockey 3 on 3 on October 1<sup>st</sup> – October 3<sup>rd</sup>, 2021. Motion carried.

### **Special Beer & Wine Permit Application for Tomah Lions Club at the "Night Market" event on October 21, 2021**

Motion by Koel, second by Zabinski, to recommend the Council approve the Special Beer Permit application for the Tomah Lion's Club Night Market event on October 21, 2021. Motion carried. (Gigous abstained)

### **Special Beer Permit Application for the Tomah Fire Department event “Hunters night out” November 6, 2021**

Motion by Kiefer, second by Zabinski, to recommend the Council approve the Special Beer Permit application for the Hunter's Night out event for the Tomah Fire Department. Motion carried.

### **Requesting Transfer of Alcohol Beverage License from “Reserve” License to “Regular” License for Cancun Bay at 1422 Superior Avenue**

Motion by Koel, second by Glynn, to recommend the Council approve the transfer of Alcohol Beverage License from Reserve to Regular for Cancun Bay at 1422 Superior Ave. Motion carried with one negative vote (Yarrington)

### **Special Beer Permit Application for the Monroe County Tavern League for their event “Monroe County Pool Tournament” January 7, 2022 through January 9, 2022**

Motion by Kiefer, second by Pater, to approve the Special Beer Permit application for the Monroe County Tavern League for their Monroe County Pool Tournament January 7, 2022 through January 9, 2022. Motion carried.

### **Tomah Area Ambulance Service, Per Capita Increase**

Public Safety Director/Fire Chief Tim Adler appeared to talk to the Committee regarding the Ambulance Commission recommendation to increase the Tomah Area Ambulance per capita rates by \$2.50 to \$15.00.

Motion by Kiefer, second by Koel, to recommend the Council approve the Tomah Area Ambulance per capita increase by \$2.50 to a total of \$15.00 to be reviewed annually. Motion carried.

### **Resolution on the Retirement of Charles W. Dade**

The Resolution will be presented by Mayor Murray at the Council meeting on 09/21/2021.

### **Resolution for the Approval of Extension of Larkin Street**

Motion by Murray, second by Yarrington, to recommend the Council approve the Resolution for the Approval of Extension of Larkin Street. Motion carried.

### **Resolution for the Payment of Monthly Bills**

Motion by Kiefer, second by Pater, to recommend the Council approve the Payment of Monthly Bills. Motion carried.

### **Adjourn**

Motion by Zabinski, second by Pater, to adjourn. Motion carried. Meeting adjourned at 7:53 p.m.

Respectfully Submitted

Rebecca Weyer, City Clerk

To be approved on October 18, 2021