

MINUTES FOR COMMITTEE OF THE WHOLE

A Committee of the Whole was held on **Monday, August 16, 2021 at 7:19 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI. The meeting was called to order by Council President Adam Gigous at 7:19 p.m. The following members were in attendance: Michael Murray, Adam Gigous, Richard Yarrington, Shawn Zabinski, John Glynn, Mitchel Koel, Nellie Pater, and Dean Peterson. Absent: Lamont Kiefer. Also in attendance was City Attorney Penny Precour, City Administrator Brad Hanson, City Treasurer Molly Powell, City Clerk Becki Weyer, Public Works Director Kirk Arity, Parks and Rec Director Joe Protz, Police Chief Scott Holum, and Public Safety Director/Fire Chief Tim Adler. Department heads, news media, and others appearing before the council, as well as any members of the public desiring to monitor the meeting, were able to join the meeting remotely using the following link:

<https://us06web.zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMK1qNU5vNFlwMzdSZz09>

Meeting ID: 768 946 6740 | Passcode: Tomah2020

Approval of Committee of the Whole Minutes July 19, 2021

Motion by Murray, second by Yarrington, to approve the minutes from July 19, 2021. Motion carried.

Treasurer

July 31, 2021 Cash and Investments Report

Motion by Murray, second by Pater, to recommend the Council accept the July 31, 2021 Cash and Investments Report. Motion carried.

Parks & Recreation

Director Protz provided a monthly report.

Parks: Normal busy month with repair and maintenance on mowers and cleaning. The trail at the Point at Winnebago Point will start this fall. The Boy Scout Cabin repairs should be continued this fall after the pool closes. The Parks and Rec Dept. receive a grant matching \$242,000 for the Winnebago Park boat launch and bathrooms. Protz covered the Rec. sports programs that are coming up. Thanks to Jenna Moser for her help with the Aquatic center. Pool repairs will need to continue so it can be open next summer on time. Protz covered the events scheduled at Rec Park. The Farmer's Market will be moved down near the Aquatic Center parking lot on Saturday August 28th due to the Fire Department's 150th anniversary celebration.

Public Works & Utilities

Public Works Director and Utilities Director Arity provided a written report.

Street: Completed west Saratoga, and have started on Brownell. The truck driver position has been offered. Working on yellow paint on the roads across town.

Sewer: Operations are normal. Most of the utilities are done on E Brownell on the King project. The project is going well. Replaced one water valve down by Kelsey's that was leaking from the flushing operations.

Lake: In the process of gathering quotes from consultants for the status of Lake Tomah due to the increased weeds in the lake.

Was able to attend the dedication ceremony at the VA last Saturday. The City helped to rehabilitate the golf course and was recognized for their help.

Police Department

Police Chief Holum provided a monthly written report. Staffing: former Police Chief Mark Nicholson has been hired for the part-time evidence custodian position. Sgt. Mike Preuss has given his retirement notice. There is a patrol officer hiring process currently ongoing. A thank you to those who attended the National Night Out and those who continue to help with the flora outside the police station. Reminder the K-9 Tomah PD golf outing will be on September 17th.

Mayor

Thank you to everyone for their involvement for Downtown Thursday nights, especially the staff from the Chamber/CVB.

Convention & Visitors Bureau Agreement

Motion by Yarrington, second by Koel, to recommend the Council postpone the contract between the Tomah Convention & Visitor's Bureau and the City of Tomah until the September meeting so further information can be provided.

Emergency Services Building (ESB) Update & Related Actions

Informational only. Hanson provided an update on the ESB. The City is still open on where the location will be. The City did not receive the CDBG facility grant due to the City not having enough debt. Because of COVID, however, a lot of new grants are coming out and Hanson will be researching them.

American Rescue Plan Act of 2021 (ARPA) Grant Funds Recommended Expenditures

Hanson provided the Committee with a vetted list of expenses/project to be used with the ARPA grant funds. These items were those deemed most important by staff Directors after multiple meetings.

Motion by Murray, second by Pater, to recommend the Council postpone the recommended expenditures as listed until the September meeting. Motion carried.

Creation of Bookkeeper/Code Enforcement Position

Motion by Pater second by Murray, to recommend the Council approve the creation of the Bookkeeper/Code Enforcement Position and job description as presented. Motion carried. This request also came with the request of the Supervisory change for the Building Inspector that will be brought back to the September meeting.

Creation of Payroll Clerk Position and Amendment of AP/Payroll Clerk Position

Motion by Murray, second by Glynn, to recommend the Council approve the creation and amended job description as presented. Motion carried.

Ordinance Annexing Land from the Town of LaGrange Parcels #020-01304-000 & #020-03134-5000 to the City of Tomah - Petition by Managed Investments/Kas Investments

It was recommended by Administrator Hanson to postpone this item until the September meeting. Motion by Murray, second by Peterson to postpone until the September meeting so this item may be referred to the Planning Commission.

Resolution of Support for Monroe County Families First Grant Application to Wisconsin Housing and Economic Development Authority's (WHEDA) 2021 Housing Grant

Motion by Murray, second by Glynn, to recommend the Council approve the Resolution of Support for Monroe County Family's First Grant application to Wisconsin Housing and Economic Development Authority's 2021 Housing Grant. Motion carried.

Transparency with City committee reports and/or minutes

Informational only. Administrator Hanson appeared before the Committee to talk about the minutes and agendas posted to the City's website in a timely fashion, and he demonstrated how to access those minutes. A printer and laptop will be available at City Hall for Alderpersons to use and print documents when needed. Support cards were also requested for the iPads for when there are questions or technical support needed.

Special Beer & Wine Permit Application for the North American Squirrel Association annual fund-raising banquet on February 26, 2022

Motion by Yarrington, second by Koel, to recommend the Council approve the Special Beer and Wine Permit Application for NASA's annual fund-raising banquet on February 26, 2022. Motion carried

Special Beer Permit Application for Queen of the Apostles for their event Street Fest on August 21, 2021

Motion by Koel, second by Zabinski, to recommend the Council approve the Special Beer Permit for Queen of the Apostles for their event Street Fest on August 21, 2021. Motion carried.

Requesting Extension to Hold Alcohol Beverage Licenses with the property located at 1119 Superior Avenue

Motion by Koel, second by Pater, to recommend the Council approve allowing the City to hold the Alcohol Beverage license until September 29, 2022 for Corey Williams the owner of Chill Zone bar. Motion carried with one negative vote (Yarrington)

Resolution for Payment of Monthly Bills

Motion by Pater, second by Zabinski, to recommend the Council approve the Resolution for the Payment of Monthly Bills. Motion carried.

Resolution Approving Territory Amendment #2 And Project Plan Amendment #2 Of Tax Incremental Finance District #8

Motion by Koel, second by Murray, to recommend the Council postpone the following agenda items until the September meeting:

The Resolution Approving Territory Amendment #2 And Project Plan Amendment #2 Of Tax Incremental Finance District #8.

Resolution Approving Amendment No. 1 Of Tax Incremental Finance District No. 9

Resolution Approving Amendment No. 1 Of Tax Incremental Finance District No. 10

Resolution Approving Creation Of Tax Incremental Finance District No. 11

Resolution Approving Allocation Of Excess Tax Increment From Tax Incremental Finance District No. 11 To No. 8

Motion Carried.

ADJOURN

Motion by Zabinski, second by Koel to adjourn. Motion carried. Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Rebecca Weyer, City Clerk