

MEETING MINUTES – CITY OF TOMAH COMMITTEE OF THE WHOLE

A COMMITTEE OF THE WHOLE MEETING of the City of Tomah was held on the 19th day of July, 2021 in the Council Chambers at 819 Superior Ave., with Council Vice President Adam Gigous presiding. The meeting was called to order at 6:30 p.m. The General Public was able to access the meeting as follows:

<https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFkwMzdSZz09>

Meeting ID: 768 946 6740 Password: Tomah2020

Dial by your location +1 312 626 6799 US (Chicago)

Meeting ID: 768 946 6740 Password: 546782713

Roll call was taken with the following members present: Adam Gigous, Richard Yarrington, Shawn Zabinski, John Glynn, Mike Murray, Mitchell Koel, Lamont Kiefer, and Nellie Pater. Absent: Dean Peterson. Quorum present. The meeting was called to order by Gigous at 6:30 p.m.

Also present: Police Chief Scott Holum, City Administrator Brad Hanson (remote), Dir. Of Parks and Rec Joe Protz, Public works Director Kirk Arity, Public Safety Director/Fire Chief Tim Adler, City Treasurer Molly Powell, and City Clerk Becki Weyer. Gregg Hagen videotaped the meeting.

Approval of Committee of the Whole Minutes June 14, 2021

Motion by Kiefer, second by Zabinski, to approve the minutes from June 14, 2021 with a correction on the last item on the agenda for the words “minimum billing requirements” and replacing the word “billing” with the word “payment.” Motion carried.

REPORTS:

Treasurer

Cash and Investments Report

Motion by Kiefer, second by Murray to recommend the Council approve the June 2021 Cash and Investments Report. Motion carried.

Parks & Recreation

Dir. Protz provided a written report. Reminder for park users to use caution with construction at Fireman’s Park. Squirrel Fest was a big success. The first Tuesday in August is National Night Out. Sidewalk repair at the Dam and dike will be underway later this summer or early fall. Protz gave a summary of recreation and youth activities. Protz will be getting proposals to fix multiple leak issues at the Aquatic Center. The Monroe County Fair will be held this weekend, and they are looking forward to the Fire Department’s 150th birthday and other events coming up.

Public Works & Utilities

Dir. Arity provided a written report.

Street: Monroe has been completed on the west side and working on Saratoga. After that the next project will be on east Brownell. The street department has been involved with DTN. 4.3 miles of chip Sealant has been completed and the projects went well. The priority now is getting black top down while the weather is good. Thank you to the PD for helping with moving cars during the project. Public works has completed a Tick Tok video and posted to the Facebook page to help

people to understand upcoming maintenance. Mark Dixon has accepted the maintenance position and a Truck Driver position is open for the next two weeks.

Sewer: They will be starting construction on King Ave in about a week. Currently working on the budget by getting quotes. There was unscheduled maintenance on the clarifier on 07/13. Sabel Mechanical helped with the project, the same contractor that is working on the dam.

Water: Staff is finalizing security upgrades on outlying buildings, reservoirs and water towers. Coordination has begun with the VA on inventories there, and they are looking for ways to improve the cross-connection program with them. Today the repair of the roller gate began.

Police Department

Police Chief Holum provided a written report. Staffing update: have officially hired two officers, Jayden Olson and Noah Grimm. Interviews will be next week for the part-time evidence custodian. The Police Department therapy labradoodle has been born and will be brought to the handler's home on September 7th. The Police Department received a \$2500 anonymous donation that will be put towards a cable machine in the gym for the officers to use. Reminder, the K-9 fundraiser golf outing will be on September 17 at Hiawatha golf course. National Night Out will be August 3rd. There have been new laws passed that affect law enforcement. We are compliant in our policies. A reminder to ATV UTV participants that there are ordinances: times are 6 a.m.-10 p.m., minimum age is 16 yrs., no open alcohol containers, proof of insurance is required, and operation is only allowed on approved routes.

GENERAL

Request by Eric Sherman for Consideration of Bartender License

Eric C. Sherman appeared to appeal his denial of bartender license.

Motion by Koel, second by Yarrington, to recommend the Council approve the bartender license for Eric Sherman. Motion carried with three negative votes. (Pater, Zabinski, Glynn).

Proposed resolutions amending project plans of TID #8, #9, #10, and the creation of TID #11 and MSA Presentation

Steve Tremlett from MSA appeared to give a short presentation on the proposed amendments to TID #8, TID#9, and #10, and the creation of TID#11 and answer questions from the Committee on the changes. Administrator Hanson appeared via Zoom to explain the changes, and addressed the potential consequences of removing a particular property from the proposed changes and explained the economic opportunities for the City. The Committee had a lengthy discussion with questions for MSA. MSA stated there are about 30 acres of buildable land in this area. The Committee also asked what types of fees are including in the creation and maintenance of the TID. There was concern that this would not be a positive investment return for the City because of administrative costs.

Dr. Mark Mueller appeared to speak with the Committee.

Motion by Yarrington, second by Koel to extend the time to 10 minutes for public speaking. Motion carried.

Mueller owns Deer Creek Dental, a business in the proposed TID #8 amendment. Mueller believes the TID amendment should have happened before the current development started. He does not believe there has been any consideration for safety or traffic in this area while encouraging added development in this area. Without his property, there is no contiguity in the proposed TID#8 amendment. His largest concern was infrastructure and safety, the bottlenecks at the intersection near

Larkin, and by the Post Office and Credit Union. With the addition of the apartments in that area, there have been no discussions of safety or traffic concerns. Mueller had asked to be removed from this map, and his property was still included in this proposal. Mueller claims that the project has been rushed through and not completely thought through. Mueller's other concern was there are property owners in this proposed area that did not receive notification of the proposed TID. Mueller wishes to have a frontage road to alleviate some of the traffic on Superior Ave. Public Works Director Arity addressed the safety concerns brought to the Committee by Dr. Mueller by pointing out the future construction and road project projections listed on the City's website, and said there will be traffic studies in this area to assess the best possible traffic changes for safety in the area near Dr. Mueller's business.

Proposed resolutions amending project plans of TID #8, #9, #10, and the creation of TID #11 and MSA Presentation

Motion by Murray, second by Pater to recommend the Council postpone the proposed resolutions (Items 8-12 on the agenda) amending project plans of TID #8, #9, #10, the creation of TID #11, and the resolution approving allocation of Excess Tax increment from TID 11 to TID 8 until more information can be brought forth at the August Committee of the Whole meeting and questions answered. Lists of Committee member questions should be given to the City Administrator or clerk to be given to MSA for clarification. Motion carried with one negative vote. (Kiefer)

Resolution Approving Territory Amendment No. 2 and Project Plan Amendment No. 2 of Tax Incremental Finance District No. 8

This item has been postponed until the August Committee of the Whole Meeting

Resolution Approving Amendment No. 1 of Tax Incremental Finance District No. 9

This item has been postponed until the August Committee of the Whole Meeting.

Resolution Approving Amendment No. 1 of Tax Incremental Finance District No. 10

This item has been postponed until the August Committee of the Whole Meeting.

Resolution Approving Creation of Tax Incremental Finance District No. 11

This item has been postponed until the August Committee of the Whole Meeting.

Resolution Approving Allocation of Excess Tax Increment from Tax Incremental Finance District No. 11 to No. 8.

This item has been postponed until the August Committee of the Whole Meeting.

American Rescue Plan Act of 2021

Administrator Hanson requested the Committee to postpone this agenda item until the August Meeting. Motion by Murray, second by Kiefer to postpone this item until the August meeting. Motion carried.

Resolution Authorizing A Change in the 2021 City of Tomah Position Count by The Abolishment of The Tomah Area Ambulance Bookkeeper Position and The Creation of a Full Time Administrative Assistant to The Public Safety Director

The Ambulance Commission recommends the approval of Authorizing a Change in the 2021 City of Tomah Position Count by The Abolishment of The Tomah Area Ambulance Bookkeeper Position and The Creation of a Full Time Administrative Assistant to The Public Safety Director.

Motion by Yarrington, second by Murray, to recommend the Council approve the Resolution as presented. Motion carried with one negative vote. (Pater)

Renewal of “Indoor/Outdoor” Cabaret License for the Bank Bar

Motion by Kiefer, second by Koel, to recommend the Council approve the “Indoor/Outdoor” Cabaret License for The Bank Bar. Motion carried.

Special Beer Permit Application for Tomah Fire Department for their event Wild Turkey Federation Banquet on August 14, 2021

Motion by Koel, second by Kiefer, to recommend the Council approve the Special Beer Permit Application for Tomah Fire Department. Motion carried.

Resolution Designating Public Depository and Authorizing Withdrawal of City Moneys

This resolution is required by the City’s bank to allow Treasurer Molly Powell and Police Chief Scott Holum to access the City’s new bank account.

Motion by Glynn, second by Murray to recommend the Council approve the Resolution as presented. Motion carried.

Request from Kelsey’s and Smoke’s Elbow Room Bars for Extension of Alcohol Beverage Licenses for Special Event on August 14, 2021 and Closing of the Alleyway

Motion by Koel, second by Glynn, to recommend the Council approve an Extension of Alcohol Beverage Licenses and closing of the alleyway for Kelsey’s and Smoke’s Elbow Room. Motion carried.

Resolution for Payment of Monthly Bills

Motion by Kiefer, second by Glynn to recommend the Council approve the Resolution Authorizing the Payment of Monthly Bills in the amount of \$ 1,712,969.59. Motion carried.

Adjourn

Motion by Zabinski, second by Pater to adjourn. Motion carried. Meeting adjourned at 8:59 p.m.

Respectfully submitted,

Rebecca Weyer, City Clerk