

**MEETING MINUTES – CITY OF TOMAH
COMMITTEE OF THE WHOLE**

A COMMITTEE OF THE WHOLE MEETING of the City of Tomah was held on the 7th day of January, 2019 at 6:30 p.m. in the Council Chambers at City Hall with Council President Lamont Kiefer presiding.

Council President Kiefer called the meeting to order at 6:30 p.m.

Roll call was taken with the following members present: Lamont Kiefer, Wayne Kling, Shawn Zabinski, Richard Yarrington, Mary Ann Komiskey and Mike Murray. Absent: Jeff Cram, Remy Gomez and Travis Scholze. Quorum present.

Also present: Public Works and Utilities Director Kirk Arity, City Treasurer Julia Mann, City Clerk JoAnn Cram and Deputy City Clerk Diane Webster. Greg Hagen videotaped the meeting.

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Council President Kiefer welcomed Mary Ann Komiskey back after her absence due to health issues.

Approval of December 10, 2018 Minutes of the Committee of the Whole.

Motion by Yarrington, second by Zabinski to approve the minutes of the December 10, 2018 regular Committee of the Whole meeting. Motion passed without negative vote.

Public Works & Utilities Monthly Report - Water, Sewer, Public Works, & Lake Updates. Public Works and Utilities Director Kirk Arity advised the following: Street Department: Both salt trucks were repaired however one has been returned for more work. Emerald ash tree cutting operations are in effect. Brickl Brothers has been selected to construct a new salt shed. The project should be completed by the end of June at a cost of \$208,595 (\$225,000 was budgeted). Director Arity reminded residents to remove lights and ornaments and place un-bagged Christmas trees at the curb for pickup. The recycling truck was damaged and will be out for about three weeks. An insurance claim has been filed. For now the spare garbage truck is being used to collect recyclables. Sewer Department: Flows are 1.28 million gallons per day. The west alley sewer project is done for the winter, and the east side of the project will be ongoing dependent on the weather. Water Department: Well #6 modifications will start shortly. Frost is about 1.5' deep. Lake Committee: A Lake Committee meeting is scheduled for January 17 at 5:00 p.m.

Ambulance Department Monthly Report. A monthly written statistics report was provided.

Accept Treasurers Cash Reports. December cash report. Not all December bank statements have been received so the December investment report will be addressed at the January meeting.

Motion by Murray, second by Yarrington to recommend the Common Council accept the December cash reports as presented. Motion passed without negative vote.

Bartender Licenses. Motion by Zabinski, second by Kling to recommend the Common Council approve bartender licenses for the period of January 8, 2019 to June 30, 2020 as follows: Sarah L. Bohlen, Traci L. Bradley, Jade L. Engelson, Cindy M. Gnewikow, Hunter D. Littlejohn, Jada R. Rice, Brittany R. Salaudeen and Susan E. Screnock. Motion passed without negative vote.

Special Beer and Wine Permit – Families First of Monroe County for a Trivia Night Fundraiser on March 9, 2019.

Motion by Komiskey, second by Yarrington to recommend the Common Council approve a Special Beer and Wine Permit for Families First of Monroe County effective March 9, 2019 for a Trivia Night fundraiser as requested. Motion passed without negative vote.

Special Beer Permit – Monroe County Tavern League for a Pool Tournament on January 11-13, 2019.

Motion by Zabinski, second by Komiskey to recommend the Common Council approve a Special Beer Permit for Monroe County Tavern League for a pool tournament at Recreation Park, 1625 Butts Avenue on January 11-13, 2019. Motion carried without negative vote.

License Application – Secondhand Jewelry Dealer & Secondhand Article Dealer – Carolyn Habelman, Antique Mall at 1510 Eaton Avenue.

Motion by Kling, second by Yarrington to recommend the Common Council approve the Secondhand Jewelry Dealer and Secondhand Article Dealer license for the premise at 1510 Eaton Avenue for Jan. 1, 2019 to Dec. 31, 2019. Alderperson Yarrington questioned what constitutes the requirement of this license. City Clerk Cram explained that we require a license when the secondhand items being sold are of value such as gold and jewelry. Alderperson Yarrington requested that the City look into whether the new resale store at 1104 Superior Ave would require a license. Motion passed without negative vote.

License Application – Secondhand Jewelry Dealer & Secondhand Article Dealer – Robert J. Pierce, at 320 Superior Avenue.

Motion by Murray, second by Zabinski to recommend the Common Council approve the Secondhand Jewelry Dealer and Secondhand Article Dealer license for the premise at 320 Superior Avenue for Jan. 1, 2019 to Dec. 31, 2019. Motion passed without negative vote.

Class “B” Fermented Malt Beverage and “Class B” Liquor License for Joline M. Powell d/b/a Vino Anjo at 800 Superior Avenue. Joline Powell has applied for the Reserved “Class B” Liquor and Class “B” Fermented Malt Beverage license for 800 Superior Avenue doing business as Vino Anjo.

Motion by Murray, second by Kling to recommend the Common Council approve the Reserved Class “B” Fermented Malt Beverage License and “Class B” Liquor license for Joline M. Powell d/b/a Vino Anjo at 800 Superior Avenue as printed for the period of January 13, 2019 – June 30, 2019 unless sooner revoked and contingent on any or all unpaid tax obligations, assessments or other fees owed to the City are paid and must be compliant with building, plumbing, electrical, zoning, health or fire codes at the time the license is to be issued. Alderperson Yarrington asked why the regular liquor license being held for District 5 is not being awarded to Vino Anjo since District 5 has no license application on file. City Clerk Cram explained that the District 5 building is under receivership and the owner has been given 60 days to clear up the default. Judy Jonson-Faulkner addressed the committee regarding the request. Motion passed with one negative vote (Yarrington).

Salt Shed Project Award. Bids were received on 12/19/2018 by the City of Tomah for the construction of a new 40’ by 94’ salt shed on the City’s property at the southwest corner of East Milwaukee Street and East Avenue. Five bids were received, with the low bidder being Brickl Brothers at \$208,595.

Motion by Yarrington, second by Murray to recommend the Common Council approve the bid by Brickl Brothers for construction of a salt shed in the amount of \$208,595.00 as presented. Motion passed without negative vote.

Lease Agreement Between the City of Tomah and Ivan Vulovic for Bloyer Field Hangar No.8. Ivan Vulovic would like to lease Hangar #8 at Bloyer Field. The lease was drafted by City Atty. Precour with rent established at \$120 per month.

Motion by Murray, second by Kling to recommend the Common Council approve the lease agreement between the City of Tomah and Ivan Vulovic for Bloyer Field Hangar #8 as presented. Motion passed without negative vote.

Application and Resolution for State Trust Fund Loan in the Amount of \$1,000,000.00 for the Purpose of Financing TID #8 Development Incentive and Levying Upon All Taxable Property a Direct Annual Tax Sufficient to Pay the Annual Installments of Principal and Interest. This loan is part of the Development Incentive agreement previously established for the 3rd Gen project. The loan term would be for 15 years repaid in annual installments at a 4.75% interest rate.

Motion by Kiefer, second by Yarrington to recommend the Common Council approve the application and resolution for the State Trust Fund Loan in the amount of \$1,000,000.00 for the purpose of financing TID #8 Development Incentive and levying upon all taxable property a direct annual tax sufficient to pay the annual installments of principal and interest. Murray abstained. Motion passed with two negative votes (Komiskey and Zabinski).

Application and Resolution for State Trust Fund Loan in the Amount of \$180,000.00 for the Purpose of a Pass-Through Loan to the Veterans Assistance Foundation for Apartment Renovations in TID #8 and Levying Upon All Taxable Property a Direct Annual Tax Sufficient to Pay the Annual Installments of Principal and Interest. The loan would finance apartment renovations and roof repairs to the Veterans Assistance Foundation and would be for a term of 15 years and repaid in annual installments at a 4.75% interest rate.

Motion by Komiskey, second by Yarrington to recommend the Common Council approve the application and resolution for the State Trust Fund Loan in the amount of \$180,000.00 for the purpose of financing a pass-through loan to the Veterans Assistance Foundation for apartment renovations and roof repair in TID #8 and levying upon all taxable property a direct annual tax sufficient to pay the annual installments of principal and interest. Motion passed without negative vote.

Application and Resolution for State Trust Fund Loan in the Amount of \$70,000.00 for the Purpose of Financing Small Business Loans in the Downtown Rehabilitation TID #8 District and Levying Upon All Taxable Property a Direct Annual Tax Sufficient to Pay the Annual Installments of Principal and Interest. The loan would fund requests for future rehabilitation projects within TID #8 and would be for a term of 5 years and repaid in annual installments at a 4.75% interest rate. Revenue would come from rehabilitative projects as designated by the Long Range Planning Committee and the Common Council.

Motion by Kiefer, second by Murray to recommend the Common Council approve the application and resolution for the State Trust Fund Loan in the amount of \$70,000 for the purpose of financing small business loans in the Downtown Rehabilitative TID District #8 and levying upon all taxable property a direct annual tax sufficient to pay the annual installments of principal and interest. Yes votes by Murray and Kiefer. Yarrington, Kling, Zabinski and Komiskey voted no. Motion did not pass.

Resolution Authorizing Payment of Monthly Bills.

Motion by Yarrington, second by Zabinski to recommend the Common Council approve the monthly bills in the amount of \$912,843.37 as presented. Motion carried without negative vote.

Adjourn.

Motion by Zabinski, second by Murray to adjourn. Motion passed without negative vote. Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Diane Webster, Deputy City Clerk