



Fire Chief Tim Adler
Public Safety Director

Adam Robarge, CCTP
Deputy EMS Chief

Ambulance Commission

Meeting Minutes: August 04, 2022

Date/Location of Meeting: August 04, 2022, Northside Fire Station

Members in Attendance: Brede Sorenson, Joyce Stenklyft, Barb Cram, Rick Murray, Sandra Vierck, Jerry Steele, and Richard Yarrington.

Members Absent: None.

Others Present: Public Safety Director Tim Adler, Deputy EMS Chief Adam Robarge, Public Works Director Kirk Arity, City of Tomah Treasurer Molly Powell.

Meeting called to order at 5:00 PM

- **Reorganizational Meeting:** Annual Reorganizational Meeting of Tomah Area Ambulance Service Commission.
 - **Chairperson:** Motion made by Richard Yarrington, second by Barb Cram to nominate Brede Sorenson as Chairperson. No additional nominations made. Motion carried.
 - **Vice-Chairperson:** Motion made by Joyce Stenklyft, second by Rick Murray to nominate Jerry Steele as Vice-Chairperson. No additional nominations made. Motion carried.
 - **Secretary:** Motion made by Jerry Steele, second by Richard Yarrington to nominate Joyce Stenklyft as Secretary. No additional nominations made. Motion carried.
- **Approve Minutes:** Rick Murray pointed out his last name was spelt wrong in the draft of the meeting minutes for the June 30, 2022 meeting. Motion made by Richard Yarrington, second by Jerry Steele to approve the **June 30, 2022** meeting minutes with the correction made to the spelling of Rick Murray's last name. Motion carried.
- **Persons Desiring to be Heard:** None.
- **Other Such Matters by Commission Members:** None.



- **Discussion on Per-Capita:** Public Safety Director Adler provided several items to the commission to inform their discussion on a potential per-capita increase for 2023.
 - Cost of operations are continuing to rise – salaries, benefits, fuel, supplies.
 - Call volume is up, mileage is up, vehicle maintenance costs are up.
 - The funds raised from the per-capita fees do not go towards the cost of the Emergency Services Building.
 - Added a new full-time Billing Clerk position in 2022.
 - Future Costs will be going up – wages.
 - Costs related to uninsured or under-insured.
 - We do not charge for Community Assistance Calls such as Lift Assist or Accidental Medical Alarm Responses.
 - Rescue Services that are covered by Tomah Fire Department are not included in the per-capita fees.
 - At the last City Council Meeting, Mayor Murray indicated he was going to put together an Ad Hoc Committee to determine the future of the ambulance service building and northside fire station. Committee will also look at the potential benefits of combining the fire department and ambulance service.
 - Per-capita fees in Wisconsin range from \$4 - \$65, with the average per-capita fee being \$36.
 - Presentation by City Treasurer Molly Powell on expenses for the service.
 - Discussion by the commission.
 - No action taken.

- **Adjourned:** Motion made Richard Yarrington, second by Sandra Vierck to adjourn the meeting. Motion carried.

Meeting adjourned at 7:00 PM

Minutes Taken By: Deputy EMS Chief Adam Robarge

Minutes Typed By: Deputy EMS Chief Adam Robarge

Respectfully Submitted

Public Safety Director Tim Adler