



**Fire Chief Tim Adler**  
**Public Safety Director**

**Adam Robarge, CCTP**  
**Deputy EMS Chief**

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## **Ambulance Commission**

### **Meeting Minutes: August 31, 2023**

Date/Location of Meeting: August 31, 2023, Public Safety Building

Members in Attendance: Brede Sorenson, Joyce Stenklyft, Kerwin Greeno, Rick Murray, Sandra Vierck, Jerry Steele, and Richard Yarrington.

Members Absent:

Others Present: Public Safety Director Tim Adler, Deputy EMS Chief Adam Robarge, Public Safety Administrative Assistant Christi Anderson, City of Tomah Treasurer Molly Powell, LaGrange Supervisor – Loren Schleusener, Town of LaGrange – Brendan Smith, Town of Lincoln – Corey Salzwedel, Town of Tomah – Howard Hanson, City of Tomah – Lamont Kiefer, Town of Scott – James Vanwychen, Town of Scott – Nodji Vanwychen, Town of Bryon – Allen Bernhardt, Town of Adrian – Glen Bailey, Village of Wyeville – Carl Squires, Town of Adrain – Bob Amundson, Town of Oakdale – Gary Dechant

Meeting called to order at 5:20 PM (delayed due to train blockage)

- **Approve Minutes:** Motion made by Rick Murray, second by Richard Yarrington to approve the **July 27, 2023**, meeting minutes. Motion carried.
- **Persons Desiring to be Heard:** None.
- **Director's Report:**
  - Staffing
    - We hired one full-time paramedic and are looking to hire one more either full-time or part-time.
  - Building Update
    - Project update was given.
    - Card access to Public Safety building is fully operational.
  - Vehicle Update
    - Unit 269 will be re-mounted in the near future.
  - Monthly statistics and invoices presented for July 2023.
    - **See Attached Director's Report.**
  - Motion made by Jerry Steele, second by Joyce Stenklyft to approve the Director's Report. Motion carried.



- **Discussion and action for 2024 Per-capita rate:**

- Public Safety Director Adler provided several items to the commission and Townships to explain what the per-capita is mainly used for and what it is not used for.
  - The per-capita is mainly used to staff one ambulance, 24/7, 365 days.
  - We are required to provide one 911 ambulance to the community and that ambulance is staffed by two providers each day for a minimum staffing of six providers.
  - The current rate is \$17.50.
  - Cost of operations are continuing to rise – salaries, benefits, fuel, supplies.
  - Vehicle maintenance costs are up.
- Discussion was open to all the municipality representatives present.
  - A request was made for a financial sheet to be presented to allow the municipalities to see and help understand where the per-capita money goes and how the ambulance service is sitting financially.
  - Requested the Commission to determine a policy related to cash on hand.
- Motion made by Rick Murray, second by Joyce Stenklyft to raise the per-capita rate by \$2.50 to \$20.00 for 2024. Motion carried by vote of 6 to 1. Richard Yarrington voting no.

- **Adjournment:**

Motion made Rick Murray, second by Joyce Stenklyft to adjourn the meeting.

Meeting adjourned at 6:30 PM

Minutes Taken By: Public Safety Administrative Assistant Christi Anderson

Minutes Typed By: Public Safety Administrative Assistant Christi Anderson

Respectfully Submitted

Public Safety Director Tim Adler