



Fire Chief Tim Adler
Public Safety Director

Adam Robarge, CCTP
Deputy EMS Chief

Ambulance Commission

Meeting Minutes: April 24, 2025

Date/Location of Meeting: April 24, 2025, Public Safety Building

Members in Attendance: Kerwin Greeno, Richard Yarrington, Joyce Stenklyft, Brede Sorenson, Sandra Vierck, and Jeff Cram

Members Absent: Rick Murray

Others Present: Public Safety Director Tim Adler, Deputy EMS Chief Adam Robarge, and Public Safety Administrative Assistant Christi Anderson

Meeting called to order at 5:02 PM

- **Discussion and handout of Parliamentary Training.**
 - Run meetings more in line with Robert's Rules.
- **Approve Minutes:** Motion made by Richard Yarrington, second by Brede Sorenson to approve the **February 27, 2025**, meeting minutes. Motion carried.
- **Persons Desiring to be Heard:** None.
- **Director's Report:**
 - Staffing
 - We hired two of the three full-time staff members in March, both are senior medics.
 - Possible internal candidates for the third full-time position.
 - We have hired two part-time staff members and are looking to hire one more part-time staff member.
 - With the addition of new staff members, we can staff four trucks and take more out of the service area transfers.
 - Building Update
 - Project update was given.
 - Overhead door issues, waiting on parts to fix.
 - Vehicle Update
 - Unit 267 is in the painting process.
 - We are looking at late May for Unit 267 to be completed.
 - Normal basic wear and tear, and regular maintenance.
 - Goal for next remount is the end of 2025.



- Monthly statistics and invoices presented for March 2025.
 - **See Attached Director's Report.**
 - Higher invoices in March due to service contracts.
 - FAP funding was increased from 2 million dollars to 25 million dollars statewide. Which increased our funding from approximately \$6,500.00 to \$68,000.00 for fiscal year 2024.
 - GEMT – Medicaid supplemental reimbursement program starting with year 2023. There is the possibility of up to a 50% increase per call. This program will continue year to year.
- Motion made by Jeff Cram, second by Joyce Stenklyft to approve the Director's Report. Motion carried.
- **Election of Officers.**
 - Voting for Chairperson and Vice Chairperson.
 - **Chairperson:** Motion made by Joyce Stenklyft , second by Brede Sorenson to nominate Sandra Vierck as Chairperson. No additional nominations made. Motion carried.
 - **Vice-Chairperson:** Motion made by Joyce Stenklyft, second by Brede Sorenson to nominate Jeff Cram as Vice-Chairperson. No additional nominations made. Motion carried.
- **Annual discussion and approval of service rates.**
 - Service rates last adjusted in January 2021.
 - Asked for proposed increases. See attached report.
 - Extra income and the possibility of not having to raise the per cap.
 - Ambulance Commission approved service rate increase.
 - Motion made by Joyce Stenklyft, second by Brede Sorenson to approve the service rates increase. Motion carried.
- **Adjournment:**
 - Motion made Jeff Cram, second by Brede Sorenson to adjourn the meeting.

Meeting adjourned at 5:45 PM

Minutes Taken By: Public Safety Administrative Assistant Christi Anderson
 Minutes Typed By: Public Safety Administrative Assistant Christi Anderson
 Respectfully Submitted
 Public Safety Director Tim Adler