



**Fire Chief Tim Adler**  
**Public Safety Director**

**Adam Robarge, CCTP**  
**Deputy EMS Chief**

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## **Ambulance Commission**

### **Meeting Minutes: October 30, 2025**

Date/Location of Meeting: October 30, 2025, Public Safety Building

Members in Attendance: Kerwin Greeno, Richard Yarrington, Joyce Stenklyft, Sandra Vierck, Jeff Cram, and Brede Sorenson

Members Absent: Rick Murray

Others Present: Public Safety Director Tim Adler, Deputy EMS Chief Adam Robarge, and Public Safety Administrative Assistant Christi Anderson

Meeting called to order at 5:02 PM

- **Approve Minutes:** Motion made by Jeff Cram, second by Kerwin Greeno to approve the **August 28, 2025**, meeting minutes. Motion carried.
- **Persons Desiring to be Heard:** None.
- **Director's Report:**
  - Staffing
    - We are fully staffed.
    - Kayla Jorgenson was hired full time; she is in Paramedic school currently.
    - Several crew members recommended Kayla to become the next full-time candidate.
    - We have adequate staffing for part-time employees.
    - Chief Adler questioned the Commission if they ever discussed an EMS position count.
  - Building Update
    - Project update was given.
    - We are working on utility efficiency.
    - There are no outstanding issues needing to be resolved.
  - Vehicle Update
    - Unit 267 is back and will soon be in service.
    - Next remount (Unit 266) is slated for January or February 2026.
    - Normal basic wear and tear, and regular maintenance.



- Monthly statistics and invoices presented for August 2025.
  - **See Attached Director's Report.**
  - No questions regarding the monthly invoices.
- Department Updates:
  - The last several months have been busy.
  - This month has been slower.
  - We have been working on the budget for 2026. The budget workshop is scheduled for Saturday November 15<sup>th</sup>.
  - Commission was made aware that the VA may be going to Medicare rates.
  - We had Union negotiations and have come to a tentative agreement.
- Motion made by Jeff Cram, second by Brede Sorenson to approve the Director's Report. Motion carried.
- **Adjournment:**  
Motion made by Richard Yarrington, second by Jeff Cram to adjourn the meeting.

Meeting adjourned at 5:59 PM

Minutes Taken By: Public Safety Administrative Assistant Christi Anderson  
Minutes Typed By: Public Safety Administrative Assistant Christi Anderson  
Respectfully Submitted  
Public Safety Director Tim Adler