



Fire Chief Tim Adler
Public Safety Director

Adam Robarge, CCTP
Deputy EMS Chief

Ambulance Commission

Meeting Minutes: February 26, 2026

Date/Location of Meeting: February 26, 2026, Public Safety Building

Members in Attendance: Kerwin Greeno, Richard Yarrington, Joyce Stenklyft, Sandra Vierck, Jeff Cram, Brede Sorenson, and Rick Murray

Members Absent: None

Others Present: Public Safety Director Tim Adler, Deputy EMS Chief Adam Robarge, Public Safety Administrative Assistant Christi Anderson, and City Treasurer Justin Derhammer

Meeting called to order at 5:00 PM

- **Approve Minutes:** Motion made by Richard Yarrington, second by Jeff Cram to approve the **October 30, 2025**, meeting minutes. Motion carried.
- **Persons Desiring to be Heard:** None.
- **Discussion and action for creation for vehicle replacement fund:**
Councilman Yarrington requested information on creating a vehicle replacement fund. After discussion Treasurer Derhammer was going to investigate this further and have more information at the next meeting.
Action postponed until next meeting.
- **Director's Report:**
 - Staffing
 - Currently full staffed.
 - Kayla Jorgenson gave her resignation due to family needs, her last shift is March 15, 2026.
 - We are looking internally for candidates to fill Kayla's position.
 - Genevieve Janczak is interested, she is currently part-time but would like to go full-time.
 - We have adequate staffing for part-time employees.
 - Informed the Commission that there are two employees on administrative leave and that Tomah Police Department is conducting the investigation. This will more than likely be a lengthy process, and the PD is short staffed.



- All three shifts will have five provides during this process.
 - Budget cuts were made to the part-time hours for staffing.
 - Ambulance position count is forty, this includes all positions.
 - Building Update
 - NVR system failed. This is our IT system that controls our door lock and cameras. \$8000.00 job, however we were able to get it fixed under warranty.
 - The blower motor for the hot water heater went out. Cost to fix approximately \$2700,00. without labor.
 - Diesel back up generator failed during the cold snap. \$1000.00 for part, no warranty. Would have been covered under warranty if the platinum package were purchased but the gold package was purchased by Public Works Director Arity. The platinum package is still available to purchase.
 - Discussion was had that Public Works may be taking over all City building maintenance.
 - Vehicle Update
 - Normal wear and tear, and regular maintenance.
 - Current remount should be done with paint; paint is taking about three to four weeks. It will go to Everest for two or three weeks to be completed.
 - Had some inverter issues, remounts do not include inverters
 - Monthly statistics and invoices presented for January 2026.
 - **See Attached Director's Report.**
 - Call volume has been down a bit. February is trending the same.
 - Sixty calls down from last year.
 - Biggest change is from 911 calls from the VA.
 - Badgerland took most of Sparta's transfers.
 - Offered to service all the Town of Adrian, currently we do half of the Township.
 - Motion made by Jeff Cram, second by Brede Sorenson to approve the Director's Report. Motion carried.
- **Adjournment:**
Motion made by Brede Sorenson, second by Rick Murray to adjourn the meeting.

Meeting adjourned at 6:11 PM

Minutes Taken By: Public Safety Administrative Assistant Christi Anderson
 Minutes Typed By: Public Safety Administrative Assistant Christi Anderson
 Respectfully Submitted
 Public Safety Director Tim Adler