

# **MINUTES OF MEETING – TOMAH PUBLIC HOUSING AUTHORITY**

A Tomah Public Housing Authority meeting was held on the 14<sup>th</sup> of February 2024 at 4:15 P.M. at the Kupper-Ratsch Senior Center, 1002 Superior Ave., Tomah, WI 54660.

Members present: Rick Murray, Brian Forsythe, Richard Yarrington, Max Brohaugh, Sandra Vierck

Non-member(s) present: Lamont Kiefer, Carrie Nilssen

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Meeting called to order at 4:22 p.m. by Chairman Rick Murray at the Kupper-Ratsch Senior Center. Roll call taken.

Brian Forsythe moved seconded by Max Brohaugh that the minutes of the January 10, 2024, meeting be approved. All Ayes motion to approve carried.

## **Discussion/Updates Provided:**

- TPHA has not heard from the City of Tomah on the office space lease agreement yet.
- Discussion was held on the type of loan used to purchase the Waterman Property.
- Lakeside apartment 12 has been newly renovated to include bathtub repair, new carpet, new paint, etc. A tour of the apartment and grounds will be offered to those interested after the meeting.
- Discussion was held on a variety of capital improvement projects the Housing Authority should consider. A draft list will be created and presented at the March Meeting.

## **Discussion/Action – Certificates of Deposit**

Discussion was held on creating 3 more Certificates of Deposit in \$20,000 increments over the course of the next several months. Brian Forsythe made a motion to create another three Certificate of Deposits, in \$20,000 increments over the next several months for a total of \$60,000. Seconded by Sandra Vierck. All Ayes, motion to approve carried.

## **Discussion/Action – Crime Stoppers Donation**

Discussion was held on providing a donation to Monroe County Crime Stoppers. Max Brohaugh made a motion to donate \$120 towards Crime Stoppers and the 8 tickets to be distributed to the employees, so they and their significant other could attend the benefit concert in April. Seconded by Sandra Vierck. All Ayes, motion to approve carried.

## **Discussion/Action - Accounts Payable Reconciliation Detail and Summary**

Richard Yarrington made a motion to approve the January 2024 Accounts Payable Reconciliation Reports as presented, seconded by Sandra Vierck. All Ayes, motion to approve carried.

## **Discussion/Action – Bank Statements**

The January 2024 bank statements were reviewed. Brian Forsythe made a moved to approve seconded by Max Brohaugh. All Ayes, motion to approve carried.

There being no additional business for the Tomah Public Housing Authority Sandra Vierck moved seconded by Brian Forsythe to adjourn the meeting at 5:09 pm.

There was a tour of the Lakeside Property, Apartment 12 and Laundry Room. The group adjourned the meeting at 6:45 pm.

Submitted by: Carrie Nilssen