

MINUTES OF MEETING – TOMAH PUBLIC HOUSING AUTHORITY

A Tomah Public Housing Authority meeting was held on the 10th of April 2024 at 4:15 P.M. at the Kupper-Ratsch Senior Center, 1002 Superior Ave., Tomah, WI 54660.

Members present: Rick Murray, Richard Yarrington, Brian Forsythe, Max Brohaugh

Non-member(s) present: Carrie Nilssen

Meeting called to order at 4:24 p.m. by Chairman Rick Murray at the Kupper-Ratsch Senior Center. Roll call taken.

Brian Forsythe moved seconded by Richard Yarrington that the minutes of the March 13, 2024, meeting be approved. All Ayes motion to approve carried.

Discussion/Updates Provided:

- A draft copy of the Capital Improvement List was updated with suggestions from the March meeting.
- Discussion was held on updating the office sign. Thoughts and ideas were shared on the type of sign and placement. The local vendor Zingler Sign and Design was recommended as an option for ideas.
- Lamont Kiefer did not run for re-election in the April election. Patrick Devine was elected as the Alderperson for District 6 and will be appointed to the Tomah Public Housing Authority Board of Directors.
- The third occurrence of Bed Bugs in Apt. 206 was discussed. Since this was the third occurrence and the tenant has not followed the recommended practices and procedures an invoice was sent.
- Resolution 305 will be updated to include HUD-VASH and brought back to the May Meeting to be voted on and approved.
- The Director will be attending the Wisconsin Association of Housing Authorities in Rothchild next Wednesday, April 17 and Thursday, April 18, 2024.
- The Housing Authority currently has five (5) Certificates of Deposits at BankFirst. \$20,000 each for a total of \$100,000. Each one is 12 months.

Discussion/Action - Accounts Payable Reconciliation Detail and Summary

Richard Yarrington made a motion to approve the March 2024 Accounts Payable Reconciliation Reports as presented, seconded by Brian Forsythe. All Ayes, motion to approve carried.

Discussion/Action – Fee Accountant Monthly Reports

Brian Forsythe made a motion to approve the February 2024 Fee Accountant Monthly reports as presented. Seconded by Richard Yarrington. All Ayes, motion to approve carried.

Discussion/Action – Bank Statements

The March 2024 bank statements were reviewed. Richard Yarrington made a moved to approve seconded by Brian Forsythe. All Ayes, motion to approve carried.

There being no additional business for the Tomah Public Housing Authority Richard Yarrington moved seconded by Rick Murray to adjourn the meeting at 5:38 pm.

Submitted by: Carrie Nilssen