

MINUTES OF MEETING – TOMAH PUBLIC HOUSING AUTHORITY

A Tomah Public Housing Authority meeting for the City of Tomah was held on the 8th of March 2023 at 4:15 P.M. in the Kupper-Ratsch Senior Center, 1002 Superior Av, Tomah, WI 54660.

Members present: Rick Murray, Richard Yarrington, Max Brohaugh, Brian Forsythe

Non-member(s) present: Carrie Nilssen

Meeting called to order at 4:20 p.m. by Chairman Rick Murray. Roll call taken.

Richard Yarrington moved seconded by Max Brohaugh that the minutes of the February 15, 2023 meeting be approved. All Ayes motion carried.

Discussion/Action – Manor (Guest with open carry):

After speaking with the Police Department, it was learned that open carry cannot be within 1,000 feet of a school. Max reported the Manor is 125 ft from the 3K school and 127 ft from Miller corner to corner. Officer Scallon recommended posting signs at each entrance because there is not much they can do if the person is going from their car to the Manor building and back again with an open carry. He felt the law was intended for those individuals walking around the school property or playground area. The board recommended sending a letter to the tenants.

Discussion/Action – Manor Capital Projects

Discussion was held on the Capital Improvement Projects at the Manor, mainly the windows. Some of the windows are in pretty bad shape. Discussion about type of windows, air conditioners, surrounding structure and cost.

Discussion/Action – Manor Rent Increase

Discussion was held on the June 2023 rent increase. Carrie provided the Board with the past percent of rent increase dating back to 2017. The 2023 Approved Budget outlined a \$30 per unit rent increase effective June 1, 2023 which is approximately 80% of the Fair Market Rate.

Discussion/Action:

1. Lock Out Policy
 - a. Tabled until more information can be obtained
 - b. Max Brohaugh reported – Patriot Properties charges \$100 per lock out during the day and \$200 after hours.
2. Tenant Occupancy/Clutter at Lakeside
 - a. A second letter was written to the tenants with clutter and personal contact was made. There has been significant improvement at both locations.
3. An advertisement was placed on the Indeed website for a Part-Time Assistant to the Director.

There being no additional business for the Tomah Public Housing Authority Max Brohaugh moved seconded by Brian Forsythe to adjourn meeting at 5:25pm.

Submitted by: Carrie Nilssen