

MINUTES OF MEETING – TOMAH PUBLIC HOUSING AUTHORITY

A Tomah Public Housing Authority meeting was held on the 11th of October 2023 at 4:15 P.M. at the Kupper-Ratsch Senior Center, 1002 Superior Ave., Tomah, WI 54660.

Members present: Rick Murray, Richard Yarrington, Max Brohaugh,

Non-member(s) present: Lamont Kiefer, Carrie Nilssen

Meeting called to order at 4:17 p.m. by Chairman Rick Murray at the Kupper-Ratsch Senior Center. Roll call taken.

Richard Yarrington moved seconded by Max Brohaugh that the minutes of the September 20, 2023, meeting be approved. All Ayes motion to approve carried.

Discussion/Updates Provided:

- The Office Rent at 107 E. Milwaukee Street was paid to the City of Tomah in the amount of \$7,080 per Molly Powell.
- We are no longer interested in pursuing an installation agreement with TDS.
- A letter was written to the Auditors after receiving an invoice for an amount exceeding the signed contract amount. Payment enclosed with the letter for \$6,500.
- A second \$20,000 was rolled from the Money Market into a CD at BankFirst.
- Discussed the installation and shared pictures of the new vinyl plank flooring in apartment 209.
- Hired BJ's Powerwashing and Painting, LLC.

Discussion/Action – Spectrum:

Discussion was held on the three different Spectrum packages being offered. Spectrum Select without internet, Spectrum Essentials with internet and Spectrum Select with internet. Max Brohaugh made a motion to negotiate a long-term agreement preferably 5 plus years not to exceed the Spectrum Select with internet package quoted price of \$44.47 per unit, seconded by Richard Yarrington. All Ayes, motion to approve carried.

Discussion/Action – 2024 Budgets and Wage Rates:

The 2024 – Lakeside, Section 8, Manor, Waterman, and Maple Grove Budgets were reviewed as presented in a draft format. Spelling errors were noted and recommended changes to various line items marked for revision. A final draft will be presented to the Board at the November Meeting. Max Brohaugh made a motion to increase wages across the board for all personnel by 5%, seconded by Richard Yarrington. All Ayes, motion to approve carried.

Discussion/Action – Accounts Payable Reconciliation Detail and Summary

Discussion was held on the August 2023 Accounts Payable Reconciliation Detail and Summary Reports. Richard Yarrington made a motion to approve, seconded by Max Brohaugh. All Ayes, motion to approve carried.

Discussion/Action – Fee Accountant Reports

Discussion was held on the August 2023 Fee Accountant Reports. Max Brohaugh made a motion to approve, seconded by Richard Yarrington. All Ayes, motion to approve carried.

Discussion/Action – Bank Statements

The September 2023 bank statements were reviewed. Richard Yarrington made a moved to approve seconded by Max Brohaugh. All Ayes, motion to approve carried.

There being no additional business for the Tomah Public Housing Authority Richard Yarrington moved seconded by Max Brohaugh to adjourn meeting at 6:33 pm.

Submitted by: Carrie Nilssen