

## MINUTES OF MEETING – CITY OF TOMAH

A Tomah Public Housing Authority meeting for the City of Tomah was held on the 6<sup>th</sup> of January 2021 at 4:00 P.M. in the Kupper-Ratsch Senior Center, 1002 Superior Av, Tomah, WI 54660.

Members present: Robert Keene, Richard Yarrington, Pete Peterson, Megan Jensen, Rick Murray,  
Lamont Kiefer – Ex-officio

The following members were absent: None

Non-member(s) present: Brad Hanson and Rachel Muehlenkamp

Please file a copy of your board or commission meeting minutes with the City Clerk's Office within three (3) days after your meeting was held so that copies can be made and distributed to the aldermen.

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Meeting called to order at 4:00PM by Chairman Rick Murray. Roll call taken.

Pete Peterson moved seconded by Richard Yarrington that the minutes of the October 7, 2020 meeting be approved. All Ayes motion carried.

**Accounts Payable/Bills** – Following Board review & discussion: Richard Yarrington moved seconded by Robert Keene to approve 10/09/2020 to 01/06/2021 Lakeside, Section 8 & Manor Cash Disbursement Reports totaling \$199,528.52. All Ayes motion carried.

**Proposed Projects:** None

**Cash & Investment Report** was reviewed and accepted.

**Rental Property Recap Reports** were reviewed and accepted.

**Financial Statements** for 11/30/2020 were reviewed and accepted.

**Public Housing: Lakeside Apartments –**

**Capital Improvements Projects** - Rachel Muehlenkamp presented recap of cost & status of work progress to date:

- (1) Units Completed = 20
- (2) Unit rehabs in progress = 2 (Apts #7 & #21 to be completed as funds become available est mid 2021)
- (3) Units scheduled in next 8 mos = 0
- (4) Units to be rehabbed in future/unscheduled = 6 (Condition: 2 units- poor; 4 units fair to good)
- (5) Apt# 7 - 2 Bedroom; vacant 10/31/20; Est start 1/2021; Est completed 05/31/21; Est Cost \$32,0000
- (6) Apt# 21- 3 Bedroom; vacant 9/3/20; Est start 1/2021; Est completed 05/31/21; Est Cost \$32,0000

**Section 8 Housing Voucher Program** – None

**Tomah Manor, 905-907 Maple Grove Duplex, 504 Waterman Apts & Sr Center Apt. –**

**Tomah Manor** – Following general discussion of concerns Manor Residents have raised related to shortage of parking and need for additional parking options Board directed submission of application to Public Works committee to review existing designated handicapped and time restricted street parking and/or consideration use of City owned parking lots.

**Tomah Manor Elevator/Building Vandalism:** Rachel Muehlenkamp reported last damage was inside elevator cab where no camera can be installed and install of common area cameras has been delayed due to higher priority work item and should be completed by end of January.

There being no additional business for the Tomah Public Housing Authority Pete Peterson moved seconded by Megan Jensen to adjourn meeting at 4:50 P.M.

Submitted by: Rachel Muehlenkamp, Recording Secretary