

MINUTES OF MEETING – CITY OF TOMAH

A Tomah Public Housing Authority meeting for the City of Tomah was held on the 5th of May 2021 at 4:00 P.M. in the Kupper-Ratsch Senior Center, 1002 Superior Av, Tomah, WI 54660.

Members present: Robert Keene, Richard Yarrington, Pete Peterson, Rick Murray, Megan, Jensen, Lamont Kiefer – Ex-officio

The following members were absent:

Non-member(s) present: Brad Hanson and Rachel Muehlenkamp

Meeting called to order at 4:00PM by Chairman Rick Murray. Roll call taken.

Pete Peterson moved seconded by Richard Yarrington that the minutes of the April 7, 2021 meeting be approved. All Ayes motion carried.

Election of Officers - Chairperson Rick Murray called for Officers nominations Pete Peterson moved to nominate Rick Murray for Chairman, Richard Yarrington moved to close nominations and moved to retain current slate of Officers second by Pete Peterson to retain current slate of Officers Chairperson Richard Yarrington, Vice-Chairperson Robert Keene and Secretary-Treasurer Lamont Kiefer. All ayes motion carried

Accounts Payable/Bills – Following Board review & discussion: Richard Yarrington moved seconded by Robert Keene to approve 04/10/2021 to 05/07/2021 Lakeside, Section 8 & Manor Cash Disbursement Reports totaling \$61,485.22. All Ayes motion carried.

Following Board review & discussion: Richard Yarrington moved seconded by Robert Keene to approve updated 03/04/2021 to 04/9/2021 Lakeside, Section 8 & Manor Cash Disbursements Report totaling \$77,668.45. All Ayes motion carried.

Manor Trash disposal – Following discussion related to trash & recycling collection & cost Richard Yarrington moved second by Pete Peterson that Tomah Public Housing Authority submit a request for variance/exemption to City of Tomah ordinance which limits City trash/recycling collections to housing units of 6 or less. All Ayes motion carried.

2021-2022 Insurance Coverage Renewal – Following review & discussion Richard Yarrington moved second by Pete Peterson that request for quotes for Tomah Public Housing Authority insurance shall be obtained prior to 6/01/2021 renewal date and authorize Executive Director to accept on or before 06/01/2021 lowest quote for coverage comparable to current coverage insuring no lapse in coverage. All Ayes motion carried.

Cash & Investment Report was reviewed and accepted.

Rental Property Recap Reports were reviewed and accepted.

Financial Statements for 03/31/2021 were reviewed and accepted.

Public Housing: Lakeside Apartments –

Capital Improvements Projects - Rachel Muehlenkamp presented recap of cost & status of work progress to date on Unit rehabs in progress Apts # 21 & 7 to be completed by 06/2021.

Section 8 Housing Voucher Program – None

Tomah Manor, 905-907 Maple Grove Duplex, 504 Waterman Apts & Sr Center Apt. –

Rachel Muehlenkamp reported that annual apartment inspections were completed 4/19-21/2021 at Manor, Maple grove duplex and 504 Waterman tri-plex and needed repairs should be completed by 5/14/2021.

504 Waterman Garage Door replacement – following discussion Robert Keene moved second by Pete Peterson to authorize a maximum budget of \$1,200 for the purchase & installation by TPHA Maintenance Staff of garage door at 504 Waterman Av. All ayes motion carried

There being no additional business for the Tomah Public Housing Authority Pete Peterson moved seconded by Robert Keene to adjourn meeting at 5:16 P.M.

Submitted by: Rachel Muehlenkamp, Recording Secretary