

MINUTES OF MEETING – CITY OF TOMAH

A Tomah Public Housing Authority meeting for the City of Tomah was held on the 2nd of June 2021 at 4:00 P.M. in the Kupper-Ratsch Senior Center, 1002 Superior Av, Tomah, WI 54660.

Members present: Robert Keene, Richard Yarrington, Pete Peterson, Rick Murray, Lamont Kiefer – Ex-officio

The following members were absent: Megan, Jensen

Non-member(s) present: Brad Hanson and Rachel Muehlenkamp

Meeting called to order at 4:00PM by Chairman Rick Murray. Roll call taken.

Richard Yarrington moved seconded by Robert Keene that the minutes of the May 5, 2021 meeting be approved. All Ayes motion carried.

Accounts Payable/Bills – Following Board review & discussion: Richard Yarrington moved seconded by Robert Keene to approve 05/08/2021 to 06/04/2021 Lakeside, Section 8 & Manor Cash Disbursement Reports totaling \$101,434.59. All Ayes motion carried.

Manor Trash disposal – Board was informed that City of Tomah – Public Works Committee on 05/19/2021 did not grant Tomah Public Housing Authority request for variance/exemption to City of Tomah ordinance which limits City trash/recycling collections to housing units of 6 or less.

2021-2022 Insurance Coverage Renewal – Board was provided report on quotes obtained for Tomah Public Housing Authority insurance prior to 6/01/2021 renewal date and on 5/25/2021 the lowest quote for coverage comparable to current coverage insuring no lapse in coverage was accepted from Tricor Insurance.

Cash & Investment Report was reviewed and accepted.

Rental Property Recap Reports were reviewed and accepted.

Financial Statements for 04/30/2021 were reviewed and accepted.

Public Housing: Lakeside Apartments – General Program activity report was provided.

Capital Improvements Projects - Rachel Muehlenkamp presented recap of cost & status of work progress to date on Unit rehabs in progress Apt # 7 to be completed by 06/2021.

Following discussion on funding available for 1 additional unit and having two (2) units in need of interior rehabs #5-2bedroom or #10-3bedroom, Richard Yarrington moved second by Pete Peterson to authorize Executive Director to make the determination on which unit #5-2bedroom or #10-3bedroom will be rehabbed over the course of several months and which shall be repaired/turned over-reoccupied. All Ayes motion carried.

Section 8 Housing Voucher Program – General Program activity report was provided.

Tomah Manor, 905-907 Maple Grove Duplex, 504 Waterman Apts & Sr Center Apt. – General Program activity report was provided.

There being no additional business for the Tomah Public Housing Authority Pete Peterson moved seconded by Robert Keene to adjourn meeting at 4:48 P.M.

Submitted by: Rachel Muehlenkamp, Recording Secretary