

The Tomah Public Library Board of Trustees
Regular Meeting January 11, 2024

1. **Call to Order:** Meeting is called to order at 4:30pm. In attendance: Dr. Paul Skofronick, Marge Gigous, Sue Wandschneider, Suzanne Baker-Young, Candice Ziems, Emily Brach, Director Irma Keller and Becki Weyer from the City of Tomah.
2. **Approval of Minutes:** Motion to approve minutes from previous meeting made by Marge Gigous. Second by Suzanne Baker-Young. Motion passed unanimously.
3. **Approval of Bills, Financial Report:** Report by Director Keller includes update on new Felton Trust account. Motion to approve financial report made by Emily Brach. Second by Sue Wandschneider.
4. **Public Communication:** None.
5. **Old Business**
 - a. **Computer Service for the Library:** 3RT was chosen for contract of IT needs, currently waiting for services.
 - b. **Storage solutions:** Director Keller is asking the board to contemplate storage solutions for the library. After failed attempts to negotiate space with other city departments, Director Keller is suggesting the board consider building a new storage area adjacent to the library for the storage of seasonal items and donated books. Discussion ensued regarding location and type of storage, requirements of historic preservation, and city guidelines in requesting bids. At this time Director Keller will continue putting together her request.
6. **New Business**
 - a. **Aggressive behavior at the library:** Director Keller reports issues with a neurodivergent patron and asks the board for advice in upholding the Code of Conduct with this particular patron. Discussion and brainstorming ensue and Director Keller will continue to work on solutions with the patron.
 - b. **Upcoming programming:** Adult and Children's Department
 - i. Winter events include;
 1. Houseplant swap 1/27 10am-1pm
 2. Movie nights
 3. Hot reads for cold nights
 4. Kindness craft- Valentine's cards for Veterans 1/27 10am-1pm
 - c. **Language program at the Library:** Transparent Language- \$900/ year (10% off, \$810). Motion from Marge Gigous to pay for 1 year of Transparent Language program using the Krukar fund. Second from Sue Wandschneider. Motion passed.
7. **Adjourn:** Motion by Dr. Paul Skofronick to adjourn meeting. Second by Suzanne Baker-Young. Motion passed. Meeting adjourned at 5:28pm.

Submitted by Candice Ziems