

**The Tomah Public Library Board of Trustees**  
**Regular Meeting January 12, 2023**

1. Call to order: Meeting called to order at 4:37pm. In attendance: Marge Gigous, Emily Brach, Candice Ziems, Dr. Paul Skofronick, Library Director Irma Keller and Becki Weyer from the City of Tomah. Quorum present.
2. Adjourn to Closed Session: Dr. Skofronick moves to adjourn to closed session. Second by Emily Brach. Discussion and review of Library Director pursuant to State Statute 19.85(1)(c).
3. Reconvene to Open Session: Motion by Dr. Skofronick to return meeting to open session. Second by Marge Gigous. Motion passed unanimously.
4. Approval of Minutes: Motion by Emily Brach to approve minutes from previous session. Second by Marge Gigous. Motion passed unanimously.
5. Approval of Bills, Financial Report: Report by Director Keller. Explanations/reminders provided for large non-reoccurring expenses from the previous period. Pointed out that on expense report the balance for service contracts does not reflect the funds provided by the Friends of the Library to cover janitorial services. Motion to approve financial report made by Emily Brach. Second by Marge Gigous. Motion passed, 1 abstention.
6. Public Communication: Update by Becki Weyer on events happening in the city.
7. Old Business:
  - a. Status: Space Assessment Study: Brief discussion in regard to presentation of space assessment study from previous special meeting.
  - b. Status: Outdoor Sign: Update from Director Keller that down payment has been made and estimated time frame of 3 months was provided.
8. New Business:
  - a. Tea Fundraiser: Report by Marge Gigous on successful fundraising event by Friends of the Library.
  - b. Donations:
    - i. Report by Director Keller. Donations received in memoriam of former patron. Reported \$7,000 received from Krukar Trust. Donation of board games from Coulee Con.
    - ii. Report from Marge Gigous. Friends of the Library received generous donation offer from The Tomah Lions Club to assist with cost of electrical work needed for pending electric sign.
  - c. Adult Programming: Report by Directo Keller. Update on attendance of movie night events. Notice of current Hot Reads for Cool Nights program.

- d. Children/Youth Librarian coverage for Director: Director Keller has asked the board to consider a bonus to go to Mr. Dave for covering the director position during her 8 weeks off. Emily Brach moves to give Mr. Dave a \$1,000 bonus out of the Krukar Trust. Second by Marge Gigous. Motion passes unanimously.
9. Adjourn: Motion made by Dr. Skofronick to adjourn meeting. Second by Candice Ziems. Meeting adjourned at 5:32pm.

Submitted by Candice Ziems