

The Tomah Public Library Board of Trustees
Regular meeting October 20, 2022

1. Call to Order: Meeting is called to order at 4:30pm. In attendance: Marge Gigous, Suzzane Baker-Young, Emily Brach, Candice Ziemis, Dr. Paul Skofronick, Library Director Irma Keller and Becki Weyer, Senior Executive Team member for the city of Tomah.
2. Approval of Minutes: Motion to approve minutes from previous meeting made by Emily Brach. Second by Marge Gigous. Motion passed.
3. Approval of Financial Report: Report by Director Keller; including update on funds received from Friends of the Library to go pay for janitorial staff. Motion to approve financial report made by Dr. Paul Skofronick. Second by Emily Brach. Motion passed.
4. Public Communication: Report made by Becki Weyer on city agendas and upcoming meetings, including budget meetings as they relate to the library.
5. Old Business:
 - a. Summer Reading Program: final results
Report by Director Keller on total finished summer programs
98 finished in children's program
23 finished in adult program out of 151 initial participants
6. New Business:
 - a. Space Assessment study
Report by Director Keller on having the library assessed for space management. Proposal to come at later date.
 - b. Manhattan Short Film Festival
Director Keller reports 47 patrons in attendance, more than last time the program was offered.
 - c. Personnel coverage in November and December
Director Keller reports she will be taking time off in the coming months. In her absence, Mr. Dave will be filling in.
 - d. Outdoor sign
Director Keller reports that previous approval, by former city administrator, for use of city funds to pay for an electric sign for the library has now been revoked. Director Keller asks for funds to be provided by the Krukar trust. Director Keller provides quotes from The Lacrosse Sign Co. on two different signs for the board to choose from. Quoted costs for sign 1 in the amount of \$21,200. Quoted costs for sign 2 in the amount of \$46, 560. Discussion ensues. Questions arise on the cost of electrical work necessary for the project. Director Keller to follow up on quotes for electrical work. Matter has been postponed pending more information

regarding the cost of the electrical work needed for the installation of the electric sign.

- e. Library closure on November 05, 2022 - Follett maintenance

Motion to close the library on November 5, 2022 for Follett maintenance made by Dr. Paul Skofronick. Second by Suzanne Baker-Young. Motion passed.

7. Adjourn:

Motion to adjourn made by Marge Gigous. Second by Emily Brach. Meeting adjourned at 5:22pm.

Submitted by Candice Ziems