

Tomah Public Library

716 Superior Avenue Tomah, Wisconsin 54660 (608) 374-7470

MEETING NOTICE

The Tomah Public Library Board of Trustees will hold a regular meeting on **Thursday, January 22, 2026** at 4:30 p.m. in the Council Chambers on the second floor of City Hall at 819 Superior Avenue.

AGENDA

1. Call to Order
2. Approval of Minutes
3. Approval of Bills, Financial Report
4. Public Communications
5. Old Business
 - a. Closure of Baker and Taylor
 - b. Winding Rivers update
 - c. Friends of the Library Christmas tea
6. New Business
 - a. Vending machine/ women's restroom
 - b. 3d printer: Space considerations
 - c. Library Board members
7. Adjourn

NOTICE: Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Nicky Jacobs, City Clerk, 819 Superior Avenue, Tomah, Wisconsin 54660.

Tomah Public Library Board of Trustees
Regular meeting
October 9, 2025

1. **Call to Order:** Meeting called to order at 4:45pm. In attendance: Dr. Paul Skofronick, Max Brohaugh, Emily Brach, Suzanne Baker-Young, Sue Wandschneider, Marge Gigous, Candice Ziems, Library Director Irma Keller, City Clerk Nicky Jacobs.
2. **Approval of Minutes:** Motion and second to approve previous regular meeting minutes. Motion passed by unanimous vote.
3. **Approval of Bills; Financial Report:** Director Keller shares quote for automatic door opener, included in package. Motion and second to approve report. Motion passed by unanimous vote.
4. **Public Communication:** None
5. **Old Business**
 - a. **Budget 2026:** Discussion ensues. Motion made: In addition to the \$80,000, already in the budget from trust incomes, the board agrees to add an additional \$29, 742.70, equal to 10% of the city's proposed library budget, to ease the city budget for the public library. Second provided. Motion carries through unanimous vote.
6. **New Business**
 - a. **WRLS-Deletion decision:** Director Keller reports that the new WLRs system will delete fines over 7years overdue. Director Keller will keep a spreadsheet of patrons currently in our system owing money.
 - b. **TrustPoint information:** Report from TrustPoint provided. Discussed during budget discussion.
 - c. **Provisions of prior donations:** provisions from trusts provided to board. Discussed during previous budget discussion.
7. **Adjourn:** Motion and second to adjourn meeting. Motion passed with unanimous vote. Meeting adjourned at 6:02pm.

Submitted by Candice Ziems

OCTOBER 2025

Date	Vendor		Code	Amount
10.31	Alliant Energy	monthly electric charge	221	\$ 848.00
10.20	Adobe	creative cloud	310	\$ 42.00
09.30	Amazon.com	Adult Dept books- 106	342	\$ 1,935.00
10.31	Amazon.com	Children's Dept books- 101	346	\$ 1,405.00
10.22	Amazon.com	office supplies	310	\$ 969.00
10.31	Amazon.com	Adult Dept DVDs-3	342	\$ 44.00
09.24	Canva	annual subscription	310	\$ 150.00
10.31	City of Tomah	monthly water/ sewer service	222	\$ 156.00
10.16	DEMCO	DVD locking cases	310	\$ 324.00
10.19	Go Daddy	annual website renewal	835	\$ 276.00
10.30	Lynxx	monthly telephone charge	223	\$ 121.00
10.31	Lynxx	monthly internet fee	290	\$ 80.00
10.17	Net Support	internet monitoring annual fee	290	\$ 9.00
10.31	Skofronick, J.	Cleaning- October	290	\$ 752.00
10.02	Summit Fire Protection	annual monitoring charge	290	\$ 953.00
10.31	WalMart	office supplies	310	\$ 29.00
10.31	WalMart	Adult Dept DVDs-11	342	\$ 201.00
10.31	WalMart	Children's Dept DVDs- 4	346	\$ 69.00
10.31	WE Energy	monthly gas charge	220	\$ 158.00
			TOTAL:	\$ 8,521.00

		FRIENDS OF THE LIBRARY			
10.16	The Station	Summer reading program prizes	310	\$	168.00

		KRU KAR FUND			
10.04	3RT	monthly computer maintenance charge	290	\$	1,875.00
10.23	Wolf Construction	replaced sidewalk	350	\$	1,181.00

NOVEMBER 2025

Date	Vendor		Code	Amount
10.20	Adobe	creative cloud	310	\$ 42.00
11.18	All American	wall plates, screws	310	\$ 38.00
11.30	Alliant Energy	monthly electric charge	221	\$ 644.00
11.30	Amazon.com	Adult Dept books-39	342	\$ 988.00
11.30	Amazon.com	Children's Dept books-7	346	\$ 84.00
11.30	Amazon.com	office supplies	310	\$ 132.00
11.04	Automatic Entrances of WI	installation of new automatic door opener	350	\$ 3,480.00
11.30	City of Tomah	monthly water/ sewer service	222	\$ 135.00
11.20	Derousseau H&C	maintenance	350	\$ 786.00
11.09	E O Johnson	copiers: quarterly maintenance fee	290	\$ 138.00
11.06	Hyatt Storage	storage container: 2 months rental	310	\$ 325.00
11.30	Lynxx	monthly telephone charge	223	\$ 123.00
11.30	Lynxx	monthly internet fee	290	\$ 80.00
11.09	Missouri Star Quilt	annual magazine subscription	342	\$ 48.00
11.11	Safe Ship	packing boxes	310	\$ 124.00
11.01	Sam's Club	paper towels	310	\$ 44.00
11.30	Skofronick, J.	Cleaning- November 2024	290	\$ 752.00
11.30	WalMart	Adult Dept DVDs-8	342	\$ 164.00
11.30	WalMart	Children's Dept DVD-1	346	\$ 18.00
11.30	WalMart	office supplies	310	\$ 7.00
11.30	WE Energy	monthly gas charge	220	\$ 500.00
TOTAL:				

KRU KAR FUND

11.30	3RT	monthly computer maintenance charge		\$ 1,875.00
11.06	Hyatt Storage	container rental		\$ 325.00

DECEMBER 2025

Date	Vendor		Code	Amount
12.03	Ace Hardware	tarps, tape	310	\$ 34.00
12.16	Ace Hardware	paint	310	\$ 150.00
12.22	Ace Hardware	cement, painting supplies	310	\$ 31.00
12.31	Adobe	creative cloud	310	\$ 42.00
12.03	All American	drop cloths	310	\$ 27.00
12.31	Alliant Energy	monthly electric charge	221	\$ 762.00
12.01	Amazon.com	Adult Dept books-50	342	\$ 956.00
12.04	Amazon.com	Children's Dept books-113	346	\$ 1,406.00
12.12	Amazon.com	Adult Dept CDSW-1	342	\$ 38.00
12.12	Amazon.com	office supplies	310	\$ 157.00
12.23	Capaul's	cb 4" chart 3	310	\$ 3.00
12.31	City of Tomah	monthly water/ sewer service	222	\$ 146.00
12.22	Go Daddy	annual renewal .COM domain	835	\$ 22.00
12.22	Go Daddy	annual renewal .ORG domain	835	\$ 23.00
12.31	Lynxx	monthly telephone charge	223	\$ 122.00
12.31	Lynxx	monthly internet fee	290	\$ 80.00
12.31	Skofronick, J.	Cleaning- December	290	\$ 752.00
12.18	Terminix-WILKIL	monthly pest control fee	290	\$ 92.00
12.09	WalMart	supplies for Santa visits	310	\$ 37.00
12.30	WE Energy	monthly gas charge	220	\$ 829.00
			TOTAL:	\$ 5,425.00

KRU KAR FUND

12.31	3RT	monthly computer maintenance charge		\$ 1,875.00
12.23	Finishing Touch Drywall	drywall repairs		\$ 5,375.00
12.05	Secura Insurance	annual insurance fee for cleaning position		\$ 566.00
12.08	Siebers	building inspection (water damage report)		\$ 1,691.00

THE ORIGINAL DOCUMENT CONTAINS A WATERMARK - VERIFY FOR AUTHENTICITY

TRUST POINT INC.

230 Front Street North
La Crosse, WI 54601

U.S. Bank, N.A.

VOID AFTER 180 DAYS

No. 313603

17-2
910

ACCT. NO. 1020003415

DATE 12/31/2025

PAY Ten Thousand Three Hundred Ninety-Two
DOLLARS AND Twenty-Nine CENTS

AMOUNT \$*****10,392.29

TO THE ORDER OF CITY OF TOMAH PUBLIC LIBRARY
716 SUPERIOR AVENUE
TOMAH, WI 54660


AUTHORIZED SIGNATURE


AUTHORIZED SIGNATURE

⑈0000313603⑈ ⑆091000022⑆ 104797869286⑈

DETACH THIS ADVICE BEFORE DEPOSITING CHECK
PLEASE CASH PROMPTLY

No. 313603

A/C NAME KRUKAR CHAR T/W

DATE 12/31/2025

A/C NO 1020003415

DISP CODE 1

CITY OF TOMAH PUBLIC LIBRARY
716 SUPERIOR AVENUE
TOMAH, WI 54660

REMITTANCE AMOUNT	
INCOME	PRINCIPAL
\$*****10,392.29	\$*****0.00

FOR CITY OF TOMAH PUBLIC LIBRARY

NON-NEGOTIABLE

SEMI-ANNUAL INCOME DISTRIBUTION

TRUST POINT INC.

230 Front Street North
La Crosse, WI 54601

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM.

DEAN'S Refrigeration & Heating, LLC
114 Jefferson St, PO Box 49
Tomah, WI 54660
(608) 372-6928

CITIZENS COMMUNITY FEDERAL
1001 SUPERIOR AVENUE
TOMAH, WI 54660
79-8033/2918
79-8033/2918

52701

12/15/2025

PAY TO THE ORDER OF Tomah Public Library

\$ **150.00

One Hundred Fifty and 00/100

DOLLARS

Tomah Public Library
Friends of the Tomah Public Library
716 Superior Ave
Tomah, WI 54660

MEMO

Christmas Silent Auction Fundraiser - Purchase 3D



AUTHORIZED SIGNATURE

[Handwritten Signature]

⑈052701⑈ ⑈291880330⑈ 00112715⑈

DEAN'S Refrigeration & Heating, LLC

52701

Date	Type	Reference	Original Amt.	Balance Due	12/15/2025 Discount	Payment
11/24/2025	Bill		150.00	150.00		150.00
					Check Amount	150.00

*put towards
3D printer
fin tech*

CASH CCF Bank/Che Christmas Silent Auction Fundraiser - Purchase

150.00