

LONG RANGE PLANNING COMMITTEE MINUTES

The City of Tomah Long Range Planning Committee met in regular **TELECONFERENCE SESSION** on **Tuesday, December 15, 2020** at 5:30 p.m. via Zoom teleconference.

Call to Order – Roll Call: Member Chair Travis Scholze called the meeting to order at 5:31 p.m. Members present: Remy Gomez, Jeff Holthaus, Pete Reichardt, Travis Scholze, Tina Thompson, Joanne Westpfahl, and Shawn Zabinski. Absent: Mike Murray and Dustin Powell. Quorum present. Also in attendance: Building Inspector Shane Rolff, Brieske & Briske Properites Representative Kerri Sabol, T-Town Nutrition Owner Miranda Zelle, and Deputy City Clerk Berta Downs.

Approval of November 17, 2020 Minutes: Motion by Gomez, second by Thompson to approve the minutes of the November 17, 2020 meeting. Motion passed without negative vote.

Reviewing Certificate of Appropriateness – 1021 Superior Avenue (Signage): Brieske & Briske Properties LLC has submitted an application for certificate of appropriateness for signage at 1021 Superior Avenue. They will be removing the existing bank signage from the wall and installing a new sign for the business Thrivent. They will also be removing existing bank lettering from monument sign and installing new lettering.

Motion by Pete, second by Shawn to approve the Certificate of Appropriateness for the Thrivent sign permit at 1021 Superior Avenue for Brieske & Briske Properites LLC as submitted. Motion passed without negative vote.

Reviewing Certificate of Appropriateness – 1106 Superior Avenue (Signage): Miranda Zelle with T-Town Nutrition has submitted an application for certificate of appropriateness for signage at 1106 Superior Avenue.

Scholze voiced his concern for business signs placed on or over the sidewalk in the downtown area. Rolff advised a temporary sign, not a permanent fixture, may be up for no more than five (5) days. There is no ordinance stating the specifics for sidewalk signs in the downtown area. Rolff suggested to add this to next month's agenda and dive deeper into the specifics of what the city is looking for and then adopt through the council. He will reach out to other municipalities to see what language they have to offer for sidewalk signs.

Reichardt asked if T-Town Nutrition would be looking at adding a light fixture above the sign and would it need to be approved through LRPC again? Rolff advised this would require an electrical permit and will work directly with the applicant. The group agreed there would be no need to bring back the electrical permit to LRPC, however, Rolff would advise the group what type of lighting would be placed above the sign. Miranda Zelle advised she is looking down the road to add a goose neck style spot light above the sign. However, she's uncertain what the electrical possibility would look at this time.

Motion by Pete, second by Remy to approve the Certificate of Appropriateness for the T-Town Nutrition sign permit at 1106 Superior Avenue for Miranda Zelle as submitted. Motion passed without negative vote.

Building Inspector Updates: Rolff gave an update on current projects throughout the city. Two (2) buildings in the downtown area were severely damaged due to a fire. These buildings will be demolished starting Wednesday, December 16, 2020. The owner of Dimension's Bar has stated he does not wish to rebuild the building. Rolff advised there was preliminary discussion with Rose Storkel to rebuild the Artisan Market building and possibly build on both property lots. Rolff will reach back out to Storkel about the new development and check to see if the city could offer any TIF assistance if there was an interest in applying.

Contractors are continuing to build the three level apartment complex over by Berry Pointe Apartments off of Larkin Street.

Rolff advised a new car dealership is coming to town. Morrie's auto group bought out Brenengen Chrysler Ford dealership and there will be some changes made to the building.

Administrative Updates: No updates at this time. The new City Administrator will begin Monday, December 28, 2020.

Next Meeting Date: January 26, 2021.

Adjournment: Motion by Thompson, seconded by Westpfahl to adjourn. Motion passed without negative vote. Meeting adjourned at 5.48 p.m.

Respectfully submitted by:

Berta Downs, Berta Downs, Deputy City Clerk