

## LONG RANGE PLANNING COMMITTEE MINUTES

The City of Tomah Long Range Planning Committee met in regular session on Tuesday, February 26, 2019 at 5:30 p.m. in the municipal center council chambers, 819 Superior Ave., Tomah, WI.

**Call to Order – Roll Call:** Chairperson Travis Scholze called the meeting to order at 5:30 p.m. Members present: Travis Scholze, Mike Murray, Mitchell Koel, Joanne Westpfahl, Tina Thompson, Jeff Holthaus and Shawn Zabinski. Absent: Pete Reichardt and Steve Peterson. Quorum present. Also in attendance: City Administrator Roger Gorius, Building Inspector/Zoning Administrator Shane Rolff and Deputy City Clerk Diane Webster.

**Approval of January 24, 2019 Minutes:** Motion by Thompson, second by Holthaus to approve the minutes of the January 24, 2019 meeting. Motion passed without negative vote.

**Certificate of Appropriateness – 810 Superior Avenue:** 3<sup>rd</sup> Gen LLC has modified the design of the front of the building at 810 Superior Avenue. The open air patio area has been changed to include a glass garage door that can be raised and lowered as needed so that the patio area can be used for a longer period of the year.

Motion by Thompson, seconded by Koel to approve the Certificate of Appropriateness for 810 Superior Avenue as presented. Murray abstained. Motion carried without negative vote.

**Street Light Design Review:** An updated design for street lights along the downtown corridor was reviewed. The purchase price for 88 street lights is \$575,000. Additional costs to install the lights will be \$50,000 for electrical, \$25,000 for materials and approximately \$15,000 for Public Works labor. \$600,000 was designated in the 2019 TID #8 budget to borrow for this project. The budget will need to be amended to include the additional costs in order to complete the project.

Motion by Thompson, second by Koel to recommend the City Council approve the streetlight installation project as presented. Motion carried without negative vote.

**Downtown Development Discussion and Updates:** 1. A Temporary Certificate of Occupancy has been issued for Murray's on Main at 810 Superior Avenue. The full occupancy certificate will be issued once the elevators are operational (by March 25<sup>th</sup>). 2. The outdoor sign for the Downtown Information Center has been approved and will be installed in the spring. 3. The Tomah Historical Society is no longer planning to build a museum on their lot at the corner of Superior Avenue and W. Council Street and is requesting that the City purchase it for a price of \$86,000. Administrator Gorius suggested that the purchase be proposed to the City Council so that the City will have control over future development of the property. Mayor Murray requested documentation showing that the lot is viable for future development. Alderperson

Zabinski reported that a feasibility study of the property showed that the old foundation would have to be removed at an approximate cost of \$180,000 before a new building could be constructed. Admin. Gorius will get more information for the committee.

**Administrative Updates:** 1. The 2019 Monroe County Economic Development conference is being held February 27<sup>th</sup> and 28<sup>th</sup> at Three Bears Resort in Warrens. 2. Snow removal is the City's priority at this time.

**Next Meeting Date:** March 26, 2019.

**Adjourn:** Motion by Koel, seconded by Thompson to adjourn. Motion passed without negative vote.

The meeting adjourned at 6:10 p.m.

Respectfully submitted by:

Diane Webster