

LONG RANGE PLANNING COMMITTEE MINUTES

The City of Tomah Long Range Planning Committee met in regular **TELECONFERENCE SESSION** on **Tuesday, June 23, 2020** at 5:30 p.m. via teleconference from each members home.

Call to Order – Roll Call: Chairman Travis Scholze called the meeting to order at 5:30 p.m. Members present: Remy Gomez, Jeff Holthaus, Mike Murray, Dustin Powell, Pete Reichardt, Travis Scholze, Tina Thompson, and Shawn Zabinski. Absent: Joanne Westpfahl. Quorum present. Also in attendance: Building Inspector/Zoning Administrator Shane Rolff and Deputy City Clerk Berta Downs.

Approval of May 26, 2020 Minutes: Motion by Thompson, second by Zabinski to approve the minutes of the May 26, 2020 meeting. Motion passed without negative vote.

Certificate of Appropriateness at 403 Superior Avenue:

Building Inspector, Shane Rolff, presented the application to the committee. The applicant, Loblaw, LLC is looking to install new siding and signage to the building to achieve a desired look. This building is located within the downtown area.

Motion by Gomez, second by Thompson to approve the Certificate of Appropriateness at 403 Superior Avenue with the sign application coming back to this committee at a later date.

Project Updates: Building Inspector Rolff informed the group of current construction projects within the city, such as: a new office in the 3rd Gen LLC building for Penny Precour, Attorney at Law, S.C. and Creative Computers moving from the old Walmart Building to the office complex next to All American Do It Center.

Administrative Updates: The City does not have a City Administrator at this time to provide updates. Mayor Murray advised he invited Mark Tralmer to the meeting tonight to discuss what he has completed in the downtown area tonight. Tralmer was absent.

It was agreed by members that moving forward to have all Certificate of Appropriateness applications come before the Long Range Planning Committee unless it was a simple project such as a sign permit, which could then be approved by the City's Building Inspector. Tralmer's remodel was mostly inside the building while the downtown standards are geared towards the exterior look of the building in the downtown area. Tralmer's application did not meet requirements.

Next Meeting Date: July 28, 2020. Thompson advised she might not be able to attend.

Reichardt requested if the committee could receive a quarterly update on the City's TIF accounts to see what the money was used for and how much is left? The committee can work with the Mayor, City Treasurer, and City Clerk to share this information. It would be beneficial to invite the City Treasurer to give a status report on the TIF accounts.

Adjournment: Motion by Thompson, seconded by Powell to adjourn. Motion passed without negative vote. Meeting adjourned at 5:50 p.m.

Respectfully submitted by:

Berta Downs

Berta Downs, City Deputy Clerk