

MEETING MINUTES - CITY OF TOMAH

A meeting of the **Parks & Recreation Commission (PRC)** for the City of Tomah was held on Monday the 29th day of April 2019 at 5:45 p.m., City of Tomah Council Chambers

The following members were present: Oak Moser, Dir. Joe Protz, Dustin Powell, Lamont Kiefer, Donna Evans, Jared Tessman, Tess Saunders, Shirley-Galstad-Roh

The following members were absent: Bruce Peth

Please file a copy of your board or commission meeting minutes with the City Clerk's office within three (3) days after your meeting was held so that copies can be made and distributed to the alderpersons.

Others present: Roger Gorius, Tina Thompson

Act on Minutes of regular meeting. A motion by Moser to accept the minutes of the Mar 25, 2019 regular meeting, second by Kiefer. All ayes. Motion carried.

Nomination and Election of Officers: Dustin Powell was nominated/seconded for position of Chairperson, no other nominations. All ayes. Oak Moser was nominated/seconded for position of Secretary, no other nominations. All ayes.

Walkways, drainage, and accessibility upgrades to Recreation Park with funding through room tax: Dir Protz reviewed a plan regarding needed upgrades/replacement to existing paved areas, paving of some additional areas to control drainage and manure management, relocation of the ticket booth to the south gate area, and replacing roadway with pedestrian promenade and amenities at Butts road entry. Funding would come from redirected 1% of existing room tax funds that had been designated for the CVB/Chamber Building. There was much discussion, questioning and review about room tax revenues and their use, Rec Park needs and sources of funding. Following which, a motion was made by Galstad-Roh, seconded by Kiefer, for PRC to recommend to the City Council that 1% (of the existing 2%) of the existing room tax allocation for the CVB/Chamber Building be directed to proposed projects and upgrades at Recreation Park. All ayes, motion carried.

Conceptual site plan review of Phase 1 of Park Land off of Flare Ave.: Dir Protz presented this initial site plan for discussion and review with the PRC. The initial site plan shows 4 baseball/softball fields, volleyball courts, a playground area, walking trails, maintenance and restroom buildings, and a paved parking area. The Site Plan is labeled Tomah Sports Center, Badger Five Developments and is approx 45 acres in total land mass. Motion by Moser, second by Evans, to approve the initial site plan. All ayes, motion carried.

Job Description for Permanent Gardener/Forestry position that would be a part time job in the Parks and Rec Dept: Dir Protz reviewed the idea of a permanent, part time position responsible for: the general upkeep of the Superior Ave flower beds, trees, and lawn; responsibility for planters in several City parks, assist in development of the tree nursery and urban forest. This position would be

supervised by the Director and Working Foreman in the Parks and Rec Dept. Hours would vary depending on the season and project work load. The anticipated wage would be in the \$13-15 range. Funds to support this position would be from "Other Parks Salaries" within the Park and Rec budget. Motion by Tessman, second by Saunders, to approve establishing a permanent, part time, gardener/forestry position in the Parks and Recreation Dept. All ayes, motion carried.

Parks and Rec Program Report: Dir Protz reviewed the April 2019 Park and Rec Program report and provided a calendar of the current reservations for facilities at Rec Park. The calendar is very busy through October.
Other Affairs:

Motion by Kiefer to adjourn, second by Tessman. All ayes, motion carried. Meeting adjourned at 6:45PM.

Next regular monthly meeting to be held Monday, May 20, 2019, 5:45PM, at Tomah City Council Chambers.

Respectfully Submitted: Oak Moser