

MEETING MINUTES - CITY OF TOMAH

A meeting of the **Parks & Recreation Commission (PRC)** for the City of Tomah was held on Monday the 26th day of August 2019 at 6:15 p.m., at Winnebago Park Shelter following a public open house regarding Winnebago Park Master Plan.

The following members were present: Oak Moser, Dir. Joe Protz, Lamont Kiefer, Donna Evans, Jared Tessman, Tess Saunders, Shirley-Galstad-Roh, Bruce Peth, Dustin Powell

The following members were absent:

Please file a copy of your board or commission meeting minutes with the City Clerk's office within three (3) days after your meeting was held so that copies can be made and distributed to the alderpersons.

Others present: Roger Gorius, Phil Johnson (CBS Squared), Bob Kleibenstein

Act on Minutes of regular meeting. A motion by Moser to accept the minutes of the Jul 22, 2019 regular meeting, second by Tessman with correction on the location of the July meeting. All ayes. Motion carried.

Winnebago Park Master Plan: CBS Squared reviewed the current proposed Master Plan for Winnebago Park and feedback from the open house held just prior to this meeting at the shelter in the park. Feedback verbally and via comment cards had been solicited during the open house. Significant discussion took place within the PRC during the meeting as well. Topics covered were not limited to but included; how to handle low spots on the terrain for water runoff, parking near the shoreline such that people can view the lake from within their vehicles, the idea of maintaining a drive through road way in the park, making the boat ramp a dual lane ramp, whether or not the ball field can be kept in the layout, possible alternate closed shelter locations, the thought to preserve as many of the current trees as possible. After much discussion a motion was made by Evans, second by Galstad-Roh, to conceptually approve the plan to enhance Winnebago Park so that a detailed cost estimate can be formulated (CBS Squared will prepare the estimate and report back to PRC and the City Council). This is not final approval of any specific feature or layout at this time (the exception being that the field and shelter cannot both be accommodated in the proposed design and the shelter takes preference). All ayes, motion carried.

WIC (Woman, Infants and Children) Special Supplemental Nutrition Program: The State WIC program requests that each local WIC Program find an alternate space to administer the program if the main location is not available for any reason. Patricia Hagen, Monroe County WIC Coordinator/Nutritionist for the Monroe County Health Dept, has inquired of the PR Dept to determine if there may be a site that could be used as a backup location to provide services. WIC provides services to eligible families with pregnant and post-partum women and children up to 5 years of age. Typically, items brought to the site include; laptop computer and printer, infant and adult scales, length board and portable stadiometer, HemoCue machine, as well as various items distributed to families (handouts, flyers, etc....). On average, 20-25 families are served per day with average visit times of ½-1 hour per family. Motion by Moser, second by Saunders to give Dir Protz the authority to work with WIC to meet their needs for Rec Park to be used as a location for the WIC Program. All ayes, motion carried.

Parks and Rec Program Report: Dir Protz reviewed the monthly 2019 Park and Rec Program report. Summer programs are finishing up. Fall programs are being prepared (field work, etc...). Working on the fall tree program. Working on plans for upgrades to walkways, parking, drainage and accessibility at Rec Park.

Other Affairs:

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Motion by Tessman to adjourn, second by Peth. All ayes, motion carried. Meeting adjourned at 7:17 PM.

Next regular monthly meeting to be held Monday, Sep 23, 2019, 5:45PM, at the City Hall Council Chambers.

Respectfully Submitted: Oak Moser