

MEETING MINUTES - CITY OF TOMAH

A meeting of the **Parks & Recreation Commission (PRC)** for the City of Tomah was held on Monday the 28th day of Oct 2019 at 5:45 p.m., at Tomah Council Chambers.

The following members were present: Oak Moser, Dir. Joe Protz, Lamont Kiefer, Donna Evans, Bruce Peth, Dustin Powell, Shirley Galstad-Roh

The following members were absent: Jared Tessman, Tess Saunders

Please file a copy of your board or commission meeting minutes with the City Clerk's office within three (3) days after your meeting was held so that copies can be made and distributed to the alderpersons.

Others present:

Act on Minutes of regular meeting. A motion by Kiefer to accept the minutes of the Sep, 23 2019 regular meeting, second by Peth, with a correction to the location of the meeting (meeting was held at City Council Chambers not Winnebago Park. All ayes. Motion carried.

Boy Scout Cabin update/recommendation: CBS Squared Inc (CBS2), prepared an estimate (no formal bidding has occurred yet) for repairs and improvements based on needs outlined in a meeting with the Historic Preservation Committee (HPC). Repairs were broken into three categories; items identified by the HPC, and additional recommended repairs. Items not addressed include the need for an exterior restroom building, and interior improvements (counter and sink, lighting, electrical improvements, convert fireplace from wood to gas, painting, alarm system/security). Items included were limited to "immediate need" by CBS2. Initial estimate is approx. \$100,000. Currently \$100,000 has been allocated for the 2020 budget and this work is TIF/TID eligible. Currently \$10,000 has been raised to support this project by the HPC Boy Scouts. The building may need an environmental evaluation (i.e. presence of asbestos). Approval for the State Historic Society maybe needed prior to starting work. Anticipated users of an updated cabin may include the Boy Scouts, and general community members. Motion by Kiefer, second by Golstad-Roh, to request the HPC to commit their \$10,000 from fund raising to the engineering services still needed to finalize a plan (which may include environmental testing of the site). All ayes, motion carried.

Winnebago Park Master Plan review: The PRC reviewed an updated plan (Oct 2019) visually identifying the three phases to the proposal. Dir Protz has requested \$300,000 (total phase 1 estimated at approx. \$750,000) be designated in the City Budget for phase 1 work (which primarily involves boat docks, reconfigured dock access/parking, restroom). The Lake Committee has approx \$100,000 that can be committed to the project but is limited to shoreline/landing work. Motion by Golstad-Roh, second by Evans, to continue to move forward with the project on phase 1 and provide authorization to Dir Protz to solicit funds, accept donations, to support the phase 1 work. All ayes, motion carried.

Parks and Rec Program Report: Dir Protz reviewed the monthly 2019 Park and Rec Program report. Rec Park remains busy with building rental/programs. Winter programs are underway.

Other Affairs:

- Dir Protz shared initial renditions of the Badger 5 athletic complex site plan, for discussion only
- the North American Squirrel Association continues to work on a Butts Park playground project and raise funds for the \$300,000 project. Recently a \$70,000 donation was received from the Mayo Healthcare System.

Motion by Moser, to adjourn, second by Golstad-Roh. All ayes, motion carried. Meeting adjourned at 6:40PM.

Next regular monthly meeting to be held Monday, Dec 2, 2019, 5:45PM, at the City Hall Council Chambers.

Respectfully Submitted: Oak Moser