

TOMAH ***Parks & Rec***

Tomah Parks and Recreation Department
819 Superior Avenue
Tomah, Wisconsin 54660
Phone: (608) 374-7445 or 374-7420
Fax (608) 374-7424

MEETING NOTICE

The Parks and Recreation Commission of the City of Tomah will meet in the **2nd floor meeting room** at the 2nd floor City Hall on **Monday, July 25, 2022 at 5:45 pm.**

Join Via Zoom Meeting

<https://us06web.zoom.us/j/2708608080?pwd=ZTZ0cm1LVEFEb1dzVDNwdi91UHFYQT09>

Meeting ID: 270 860 8080

Passcode: 206751

One tap mobile

Dial +1 312 626 6799 US (Chicago)

AGENDA

1. Call to order and roll call
2. Act on minutes of 5/23/22 regular meeting
3. Request from TDS Telecom for cabinet's on City parkland
4. Park user Signs
5. Parks and Recreation Program Report
6. Discuss any affairs and business of the Tomah Parks and Recreation Department within the jurisdiction of the City of Tomah, Wisconsin

Adjourn

Joe Protz
Director

Dustin Powell
Chairperson

MEETING MINUTES - CITY OF TOMAH

The City of Tomah **Parks & Recreation Commission (PRC)** met on Monday May 23, 2022 at 5:45p.m. in City Council Chambers. The meeting notice was posted at City Hall in compliance with the provisions of Section 19.84 Wisconsin Statutes.

Call to order and roll call; present: Dir. Joe Protz, Oak Moser, Lamont Kiefer, Donna Evans, Shirley Galstad-Roh, Josephine Piper, Dean Peterson, Dustin Powell
Participation via Zoom was available as well.

The following members were absent: Bruce Peth

Others in attendance: Mitch Koel (via Zoom), Jay Greeno, Ashley Greeno, Todd Chapman, Kristi Rousch

1. Act on Minutes of 5/2/22 regular meeting. A motion by Peterson, and second by Galstad-Roh, to accept the minutes of the May 2, 2022, regular meeting. Motion carried.
2. Request from Tomah Youth Hockey Association (TYHA) for upgrades to Tomah Ice Center and to host a Junior hockey team: TYHA has plans to upgrade the Ice Center for the main purpose of adding locker room capacity, and to potentially host a junior hockey team likely increasing the use of the ice/facility, and resulting in an earlier start date in August. Motion by Moser, second by Galstad-Roh, to approve TYHC continuing with planning, designing (working with Keller), for potential locker room expansion, "phase 1", (would house space for junior hockey team, girls HS program and off ice training area), at Tomah Ice Center with funding to be determined. Motion carried.
3. Request for Aquatic Center Sign with Sponsorship: Auto Academy and Zingler Sign would like to sponsor an Aquatic Center Sign with their name and sponsorship logo, sponsors would pay for and install the sign. Motion by Galstad-Roh, second by Peterson, to approve sign at the Aquatic Center. Motion carried.
4. Aquatic Center Update: Dir Protz provided an update regarding the water system at the Aquatic Center (appears to be operating normally), staffing, programming, and tentative opening date of June 9. Information only, no action taken.
5. Smoking in City Parks: Dir Protz discussed concerns about smoking in City Parks; smoking concerns at Vet's Soccer Field during youth and HS events, smoking in areas around playground equipment, permanent Park structures, and Aquatic Center, possible ordinance regarding smoking in Parks, etc... After much discussion, motion by Kiefer, second by Evans, for Dir Protz to continue to monitor conditions in parks and consider signage suggesting appropriate behaviors in City Parks. Motion carried.
6. Park and Rec Program Report: Dir Protz reviewed the May 2022 Parks Program Report.
7. Discussed any affairs and business of the Tomah Parks and Recreation Department. None presented.

Page 2

The Meeting was adjourned at 6:52PM. Next regular meeting to be held June 27, 2022, @ 5:45PM, City Council Chambers.

Respectfully Submitted: Oak Moser, May 24, 2022.

STAFF COMMITTEE PREPARATION REPORT

Agenda Item: Request from TDS Telecom for cabinet's on City Parkland

Summary and Background Information:
(appropriate documentation attached)-

- See attached information.
-

Fiscal Note: Director Protz would request if recommended to move forward to use the revenue to update the parks effected Fireman's Park and Buckley Park

Recommendation: Review and make recommendation to S.E.T. team to review for City Council



Joe Protz, Director

7-21-2022
Date

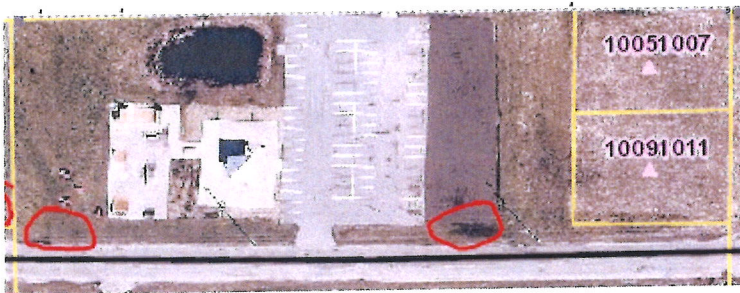
Joe Protz

From: Kinders, Matthew <Matthew.Kinders@tdstelecom.com>
Sent: Thursday, July 21, 2022 9:34 AM
To: Joe Protz; Shane Rolff; Kirk Arity
Subject: RE: New Easement Locations
Attachments: Tomah AA Easement Proposal.docx; Tomah BA Easement Proposal.docx; Vertive Cabinet.pdf; Vertive XTE Specs.JPG

Good morning,

Yes, I would be grateful if you could please put in 2 nodes for discussion for the park board, Node AA and BA. We have been discussing Node BA and please include the 2 locations North of E Monowa. I will arrange locates to be called in for these 2 locations and the park board can discuss which location they are more comfortable with. The circle on the left is 3 and the right is 5.

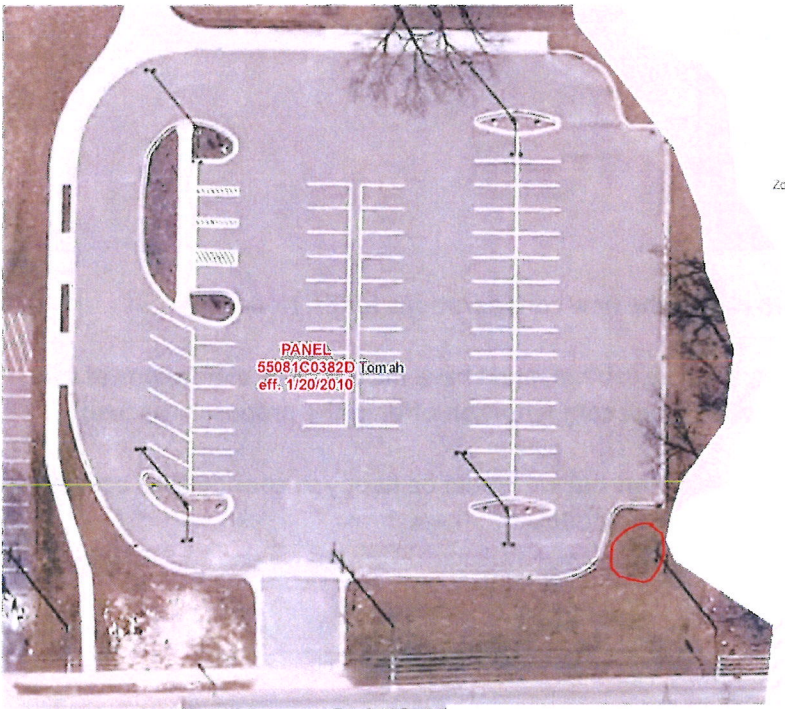
- 3. Parcel: 286-00204-0000 ; Coordinates: 43.97688, -90.49721
- 5. Parcel: 286-00204-0000 ; Coordinates: 43.97685, -90.49564



I have also attached an updated easement agreement to reflect the new considerations for BA Node.

Node AA is located on E Clifton St. It is the larger cabinet, a Vertiv cabinet, and I have included the dimensions of this cabinet as well. It is a larger cabinet and I have included our highest compensation offer in the proposal attached.

The coordinates for Node AA are 43.97239, -90.50064 as seen below but we would be happy to consider this easement along that eastern border of the parking lot that remains out of the floodplain.



I will also try to have updated site plans for your consideration prior to final approval. I am happy to provide further clarification if needed.

I hope you all have a great rest of your day!

Thank you,



Matthew Kinders

DOCUMENT NO. 001

EASEMENT

This Easement is made as of the last signature date below by the city of Tomah ("**Grantor**").

Grantor is the owner of the real property located at Fireman's Park, identified as Parcel Identification Number 286-00204-0000 (the "**Parcel**").

Grantee wishes to acquire limited rights to access and use a portion of the Parcel measuring approximately 15'x15' as more particularly described in the attached Exhibit A (the "**Easement Area**").

NOW, THEREFORE, for valuable consideration of \$8,000.00 and other good and valuable consideration, Grantor does hereby give, grant and convey to Deposit Telephone Company, Inc. /dba TDS Telecom and its successors and assigns (collectively, "**Grantee**"), a perpetual easement upon, in, under, over, across, and along the Parcel to the extent outlined below (the "**Easement**");

RETURN TO:

Attn: Sean Murray
Route Acquisition
TDS Telecom
525 Junction Road
Madison WI 53717

Parcel ID #: 286-00204-0000

1. Grantee may construct, use, maintain operate, alter, add to, repair, replace, and/or remove its facilities consisting of electronic telecommunications cabinets, poles, pedestals, overhead and underground cables, wires, ducts, conduits, and other equipment and accessories pertaining to the operation of Grantee's telecommunications systems (collectively, the "**Facilities**") upon, in, under, over, across, and along the Easement Area.
2. Grantee will have the right of ingress to and egress from the Easement Area via the Parcel.
3. Grantee may cut down and control the future growth of trees, brush and other vegetation in the Easement Area which may, in Grantee's sole but reasonable judgment, interfere with Grantee's use of the Easement.
4. Grantee will repair any physical damage to the Parcel caused by Grantee's use of the Easement; alternatively, in Grantee's sole discretion, Grantee may compensate Grantor for the reasonable value of such damage.
5. Grantor may not engage in any activity that interferes with or unduly inconveniences Grantee's full use and enjoyment of the Easement; otherwise, Grantor may use any portion of the Parcel, inside or outside the Easement Area, in any reasonable manner.
6. Any Facilities installed within the Easement Area at Grantee's expense shall remain Grantee's property, removable at Grantee's option.
7. Grantor covenants that it is the sole owner of the Parcel and the Parcel is free and clear of any encumbrances and liens that may interfere with the rights conveyed to Grantee herein.

8. Grantor's and Grantee's obligations under this Easement shall be binding upon their respective successors and assigns.

TDS TELECOM USE ONLY

Company No.

Easement No.

Exchange No.

WBS Element:

DATED: _____

Signature

Print Name

Signature

Print Name

STATE OF WISCONSIN)
) SS.
COUNTY OF MONROE)

On this day *[enter signer(s) name(s)]* personally appeared before me, the undersigned, a Notary Public in and for the above-referenced state, proved to me through presentation of a government-issued identification card to be the person(s) whose name(s) is/are subscribed to the foregoing Easement and acknowledged to me that (s)he/they executed the same for the purposes and consideration expressed therein. Given under my hand and seal of office this ____ day of _____, 20____.

Signature of Notary

SEAL

Printed Name of Notary

Notary Public, _____ County, State of _____

My Commission Expires: _____ [DATE]

The instrument was drafted by: TDS Telecommunications LLC
Insertions by:

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TDS TELECOM USE ONLY

Company No.

Easement No.

Exchange No.

WBS Element:

DATED: _____

Signature

Print Name

Signature

Print Name

STATE OF WISCONSIN)
) SS.
COUNTY OF MONROE)

On this day *[enter signer(s) name(s)]* personally appeared before me, the undersigned, a Notary Public in and for the above-referenced state, proved to me through presentation of a government-issued identification card to be the person(s) whose name(s) is/are subscribed to the foregoing Easement and acknowledged to me that (s)he/they executed the same for the purposes and consideration expressed therein. Given under my hand and seal of office this ____ day of _____, 20____.

Signature of Notary

SEAL

Printed Name of Notary

Notary Public, _____ County, State of _____

My Commission Expires: _____ [DATE]

The instrument was drafted by: TDS Telecommunications LLC
Insertions by:





STAFF COMMITTEE PREPARATION REPORT

Agenda Item: Park User Signs

Summary and Background Information:
(appropriate documentation attached) -

Enclosed is a draft of Park Signs to post in City Parks regarding users.
Park Board Shirley Galstad-Roh assisted with the signs.

Fiscal Note: Cost for signs would be purchased through the Parks Budget

Recommendation: Review and discuss signs



Joe Protz, Director

7-21-22
Date



Tomah Parks and Recreation

"Working Hard to Put a Smile on Your Face"

Welcome to Tomah City Parks

- Please refrain from smoking near areas where children play.
- Please clean up all litter including cigarette butts.
- No user should engage in offensive, obscene, or abusive language, or in boisterous or noisy conduct tending reasonably to arouse alarm, anger or resentment in others; or to engage in brawling or fighting; or to engage in conduct creating or tending to create a disturbance or annoyance to other *park* users, or that interferes with their use or enjoyment of *park* lands and waters .
- Any person violating any rules or regulations established by the *parks* and recreation commission may be summarily removed from the *parks*, playgrounds, boulevards, pleasure drives or swimming areas by an employee of the *parks* and recreation commission or by any police officer. The director under the direction of the *parks* and recreation commission may prohibit violators from the *park* system for up to 365 days

Enjoy your time at your city park!

Tomah Parks and Recreation PROGRAM REPORT for July Park Board

Other Parks

- Maintenance on equipment and buildings
- Cleaning up Parks from busy summer park usage
- Winnebago Park Project to begin soon
- Continue to work on Flare Ave. Site plan sent to DNR for permitting.
- Mowing parks and Blvds.
- Assisted with set up and take down for Annual Community Classic 5k/5mile Charity event.
- Assisting with set up and take down for National Night Out.

RECREATION PROGRAMS

- Tee Ball finished up on July 13th with 70 participants and tennis has 51 participants
- Adult Softball has 7 teams for league play.
- Painting youth soccer, baseball, softball fields
- Working on Fall Programing

AQUATIC CENTER

- Pool Opened on June 20th
- Swim lesson enrollment is 250
- Current memberships sold 8 Adult, 205 Family, 43 Youth
- Fixed pool heater and prepped for pool opening.
- Staff orientation was held on June 16th

RECREATION PARK

- June Events- 11-12th Sheep Show, 18th Wedding, June 23-25 Tractor Pull
- July Events- 8-9 Feed My Starving Children, July 10-17 SCA Warriors and Warlords, July 24-31 Fair.
- August Events: 13th wedding, 20th wedding, 27th wedding
- September Events: 16-18 Rotary Club ATV/UTV Rally, 30th- Wedding.
- Dan Murphy retired on July 8th. Thank him for his time and dedication to Recreation Park

Joe Protz

Joe Protz
Director Tomah Parks and Recreation