

City of Tomah Planning Commission Minutes

The City of Tomah Planning Commission met in person at City Hall, and virtually, on Thursday, August 26, 2021. Planning Commission member, Bryan Meyer, called the meeting to order at 5:31 p.m.

- 1) Roll call was taken with Commissioners: Present: Tina Thompson, Bryan Meyer, Adam Gigous, Brian Rice, Remy Gomez and John Glynn. Absent: Mayor, Mike Murray. Also present was Building Inspector Shane Rolff, City Administrator Brad Hanson.
- 2) Motion made by Gigous, seconded by Rice to approve the minutes from the previous meeting. All ayes. Motion passed.
- 3) Motion by Gigous, seconded by Gomez, to approve Certified Survey Map (CSM) for Band Box Cleaners. Description, A parcel of land located in Certified Survey Maps, Document Numbers 362367, 451448 and 444879, all located in Lots 1 thru 6, Block 18, Original Plat, City of Tomah, being part of the in the NE1/4-SW1/4, Section 4, T17N-R1W, City of Tomah, Monroe County, Wisconsin. All ayes. Motion passed.
- 4) A public hearing was opened at 5:33 p.m. to consider the Conditional Use Permit application of Paul Dwyer and David Spaid to operate a Milk Transfer Service at 802 W. Veterans St. to include parcels #286-02654-3500 and #286-02654-4400. Members of the public were present who were in favor of and also those who had questions about noise and hours of operations. Dwyer informed the public that he has never had a noise complaint at his current location located right down the road in a residential area. He also stated that hours of maintenance operation would be from 8-5 and trucks will be leaving and returning between the hours of 3am to 5pm, dependent on weather. The public hearing was closed at 6:05 PM.
- 5) Motion made by Thompson, seconded by Glynn, to grant the conditional use permit of Paul Dwyer and David Spaid, subject to the following conditions. All ayes. Motion passed.
 - Maintenance hours must remain between the hours of 8AM-5PM.
 - Hours of operation will be from 3AM-6PM, end time may fluctuate due to weather conditions.
- 6) Discussion was had on the current procedure for the way the Planning Commission approves Conditional Use Permits. The Commission would like to remove the process of sending to the City Council for their approval. The Planning Commission is where the discussion takes place with regards to approving and where the questions are answered. According to the current ordinance, if a member of Council is on the Commission and votes at the Commission level, they are not able to vote at the Council level. The Commission would like Building Inspector Rolff, to bring this back with the new language to change the ordinance as it is currently written.
- 7) Item 7 was postponed until September meeting.
- 8) Motion by Thompson, seconded by Gomez to send the recommendation to the City Council to approve the annexation of parcels 020-01304-0000 and 020-01304-5000 from the Town of Lagrange to the City of Tomah. All ayes. Motion passed.
- 9) Motion made by Meyer, seconded by Thompson to adjourn at 7:16 PM. All ayes. Motion passed.

Submitted by:

Kimberly Lambert
Public Works and Utilities Bookkeeper

Date: