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**PLANNING COMMISSION MINUTES**

The City of Tomah Long Range Planning Committee (LRPC) met in session on **Thursday, August 7, 2025,** at 5:30 p.m. in the Municipal Building, 819 Superior Ave, Tomah, WI, and via Zoom teleconference. The meeting access information was provided on the posted agenda. The meeting agenda notice was posted at City Hall and on the City’s website in compliance with the provisions of Section 19.84 Wisconsin Statues.

**Call to Order, Pledge of Allegiance, Roll Call:**

Bryan Meyercalled the meeting to order at 5:35 p.m. Members present: B. Meyer, Eric Prise, Brian Rice, Mitchell Koel, and Paul Dwyer (5:46 p.m.) Absent: Tina Thompson and John Glynn. Quorum present. Also in attendance: Code Enforcement Officer/EDZ Assistant Kendra Donohoo and City Clerk Nicole Jacobs.

**Approval of May 1, 2025, Planning Commission meeting minutes:** Motion by B. Rice, second by E. Prise, to approve the minutes of the May 1, 2025, meeting. Motion carried.

**Approval of July 2, 2025, Planning Commission meeting minutes:** Motion by E. Prise, second by B. Rice, to approve the minutes of the July 2, 2025, meeting. Motion carried.

**Public Hearing: Rezoning Application 202 E Jackson St:** B. Meyer opened the public hearing at 5:38 p.m. regarding the rezoning application for 202 E Jackson St. The applicant, Alex Maas addressed the commission, explaining he and his business partner, Jeremy Likely, purchased the property with the intent to open a group home. The property owners are seeking approval to rezone the property from commercial to residential. No others spoke during the public hearing and no public comments were made. B. Meyer closed the public hearing at 5:40 p.m. Motion carried.

**Approval of Rezoning application for 202 E Jackson St:** Motion by E. Prise, second by M. Koel, to approve the rezoning application for 202 E Jackson St. E. Prise asked city staff if there were any concerns regarding the request. K. Donohoo explained that staff have everything needed for processing the application. Motion carried.

**Approval: Monthly Director’s Report:** Motion by E. Prise, second by B. Rice, to approve the monthly director’s report. Motion carried.

**Approval: Monthly Building Permit Report:** Motion by E. Prise, second by B. Rice, to approve the monthly building permit report. Motion carried.

**Approval: Fences, Signs, and Sheds < 120 sq ft Report:** Motion by E. Prise, second by B. Rice, to approve the monthly fences, signs, and sheds < 120 sq ft report. Motion carried.

**Approval: Monthly Code Enforcement Report:** Motion by B. Rice, second by E. Prise, to approve the monthly code enforcement report. Motion carried.

**Discussion of future agenda items:** Commission members requested an update from Director Morales regarding the Habitat for Humanity event he attended. No official action taken.

**NEXT MEETING DATE:** Motion by E. Prise, second by B. Rice to approve the next Planning Commission meeting date to be scheduled on September 4, 2025 at 5:30 p.m. Motion carried

**ADJOURNMENT**: Motion by P. Dwyer, second by E. Prise, to adjourn. The meeting adjourned at 5:47 p.m.

Respectfully submitted by:

*Nicole Jacobs*

Nicole Jacobs, City Clerk, August 11, 2025