[](https://companycasuals.com/cityoftomah)

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| **City of Tomah’s Dept. of SENIOR & DISABLED SERVICES**  608-374-7476 Fax: 608-374-7462  pbuchda@tomahwi.gov | **Kupper-Ratsch Senior Center**  ***A Community Gathering Place***  [1002](mailto:pjbuchda@tomahonline.com) Superior Ave. Tomah, WI. 54660 Facebook page – **Tomah Senior Center** |

**SENIOR & DISABLED SERVICES BOARD MEETING AGENDA**

**May 06, 2025**

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| 01  02 | **CALL THE MEETING TO ORDER** at (time): by:  **ROLL CALL**. ATTENDED:  ABSENT: |
| 03 | **APPROVIAL OF PREVIOUS MEETING MINUTES:** Motion by: Second by: Passed Approval. |

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| 04 | **CITIZEN INPUT**: |

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| 05 | **REORGANIZATION/ELECTION of OFFICERS: President; Vice President; Secretary;** |

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| 06 | **MANAGEMENT REPORT and OLD & NEW BUSINESS:**  Please refer to the monthly reports in the newsletters for the months since the last meeting for  additional information, and/or the written monthly reports to the city council (open records).  **SENIOR & DISABLED SERVICES DEPARTMENT GOALS:**  *Listed are the City of Tomah’s Senior & Disabled Services Department’s categories for goals and the main long-range goal(s) for each category.*  1. **RECREATIONAL & LEISURE ACTIVITIES/GATHERING PLACE**:  To maintain and grow programs, services, and community events at/for the senior center.   |  | | --- | | -New evening program: The Neighborhood Group on Tuesdays (except 3rd Tues) 6pm–8pm.  -Chair Yoga started strong and is growing.  -Senior Celebration Day is Friday, May 16th.  - |   2. **EDUCATIONAL & HEALTH PROGRAMS**:  To maintain and grow programs/guest speakers at the senior center on educational, health,  and assistance programs/services.   |  | | --- | | -Nutrition Health Support Group on Mondays at 10:15am starting May 5th.  -Take the Mystery Out of Medicare Program on Thurs. May 15 at 4:30pm.  - |   3. **DISABLED/SPECIAL NEEDS SERVICES**:  A. MEDICAL EQUIPMENT NEEDS: To continue the Loan Closet free service.  B. GENERAL NEEDS: To continue Giving Closet free service.  C. SPECIAL NEEDS: To maintain and grow services for special needs population and their  caregivers.  D. DEMENTIA NEEDS: To continue to be involved in the Healthy Brain Coalition of Monroe  County.   |  | | --- | | -Sunday-Fundays: May 18 1-3pm at Strike Zone; & June 22 1-3pm at Butts Lake Park.  -Special Needs Open Gyn moved from 12:00 to 10:45 on Fridays.  - |   4. **VOLUNTEER PROGRAM**:  To maintain and build the volunteer program according to the needs of the department.   |  | | --- | | -Volunteeer Appreciation Social – was Thursday, April 24, 2025.  - |   5. **COMMUNITY INVOLVEMENT/PUBLIC RELATIONS**:  A. To continue to work on raising community awareness of the city’s Senior & Disabled  Services Department and the Kupper-Ratsch Senior Center.  B. To continue to build/maintain community partnerships.   |  | | --- | | -Family Promise.  -Annual Community Halloween Party – October 31  - |   😊 *Continued on flip side of page* |

**SENIOR & DISABLED SERVICES BOARD MEETING AGENDA, May 06, 2025,** continued

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| 06 | **MANAGEMENT REPORT & OLD & NEW BUSINESS,** continued…  6. **BUILDINGS/MAINTENANCE**:  A. To maintain the buildings in good working order and a safe environment, and update, as needed,  for safety and for changing/expanding needs.  B. To manage the senior center rental buildings/spaces (which helps fund the senior center budget).  C. To entertain possibilities and work with the Senior Executive Team and City Council toward  future plans for the second floor of the senior center buildings.   |  | | --- | | -Rentals.  -2nd Floor Volunteer Painting Project done. (some rooms/areas not painted in project).  -Electrician for 1004 building on 3-28-2025 ($123.)  -Door Project for building 1000 is on-going.  - |   7. **INCOME/BUDGET/DONATIONS**:  To operate within budget, and procure funds, as needed and available, for maintaining and/or  expanding services.   |  | | --- | | -We have several small **year-round fundraising projects** at the senior center.  (*greeting cards, showcase items, jewelry, framed puzzles*)  -Annual **Arts & Crafts Fair** – Saturday, November 22, 2025.  -**Grants**:  -Frank G. Andres Trust: Requested $1,691.00 for Popcorn Cart.  -Frank G. Andres Trust: Requested $1,266.00 for 4 Ball Racks.  -Frank G. Andres Trust: Requested $1,000.00 for Community Halloween Party Project  -Thomas B. Earle Trust: Requested $ for Traveling Display Board.  -Thomas B. Earle Trust: Requested $ for Trishaw E-Bike & Accessories .  -**75” TV, TV mount/bracket, & 4-year service plan** purchased on sale by donated funds on  Monday, 4-7-2025 for $550.73. Donations by Wellness Exercise group participants & Wal-Mart.  -Budget Report.  -  -Other fundraising ideas? |   8. **MEAL SITE**:  A. To continue to provide a meal program at the senior center.  B. To continue to partner with Monroe County ADRC to provide meals at the senior center.   |  | | --- | | -Ongoing. Some staff changes.  -Senior meal program funding – waiting to hear what may or may not be cut.  - |   9. **SENIOR & DISABLED SERVICES DEPARTMENT STAFF**:  To maintain an effective, positive employee team for the city’s Senior & Disabled Services Department.   |  | | --- | | -Policies & Procedures Review.  -May 28, 2025 from 1pm to 3pm Pam will have training scheduled for financial computer program  by Treasurer Justin.  -Paulette will be on vacation Sat. June 17 thru July 2, 2025  - |   😊 |

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| 10 | -Any review, input, questions & answers?  **-Any other Senior & Disabled Services Topics/Suggestions/Ideas/Discussion for future agenda.**  **-** |

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| 11 | **Date & time of next meeting(s).** 1st Tuesday at 6:30pm at Kupper-Ratsch Senior Center.  *2025: January 07, March 04, May 06, July 01, September 02, & November 04.* |
| 12 | **ADJOURN meeting** at (time):Motion by Second by Adjourned. |

Agenda Respectfully Submitted, *Pam Buchda,* City of Tomah’s Senior & Disabled Services Director

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| NOTICE | Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aides and services. For additional information or to request this service, please contact Senior & Disabled Services Director at Kupper-Ratsch Senior Center. |

Minutes Respectfully Submitted, Susan Greeno, Secretary of Senior & Disabled Services Board

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